

Cropwell Bishop Parish Council – Minutes of Meeting

10th September 2013

7.30pm -The Old School

(The meeting started at 7.30pm and finished at 9.10pm)

Present: Cllrs: C. Bryan, J. Gelsthorpe, J. Greenwood, J. Page, R. Stanley, M. Wright, J. Wroughton & A. Wilson - Chairman

Apologies: Cllr H. Kendal

In Attendance: Mrs J. Towndrow (Clerk), & Cllr. G. Moore (Rushcliffe Borough Council)

Declarations of Interest & Confirmation of Agenda

133. DOI – None Received
The Agenda was confirmed.

Minutes of the Previous Meetings

134. **Resolved:** “That the minutes of the previous meetings held on 2nd July 2013 & 23rd July 2013, be confirmed as a true record and signed by the Chairman.”

Parishioners’ Question Time

There were no comments received

Progress

135. **Damp Proofing**
Heritage Preservations have now completed this work.
136. **M. Skate Park – Halfpipe Refurbishment**
Refurbishment completed.
137. **Billy Goat**
Billy Goat and Strimmer both purchased.
138. **M.183 2/10/12 Grill for Kitchen Window**
Ordered and being installed on 13th October by GlobeSec Security. Re-siting of 1 x security camera and Alarm system training to be carried out on the same day.
139. **M.72 (4/6/13) WREN Project**
Work to start on 16th September and should take approximately 3 weeks.
140. **M.85 (4/6/13) Metal Litter Bins**
All 5 bins now installed.
141. **M.101 (2/7/13) Grass Cutting**
Schedule of cuts produced. Contracted number of cuts not being met.
Action: Clerk to write to Nurture and to Rushcliffe Borough Council to ensure cuts for this year are carried out and that future services will be carried out correctly.
142. **M.121 (2/7/13) Disabled Parking Bay**
Quotes obtained for Disabled Parking Bay
Resolved: Works to be carried out by Clearway for 1 Disabled Parking Bay at the side of the entrance door.
143. **M.123 (2/7/13) Letter to Dairy**
Letter sent to Dairy re: Smoking outside in public view. Positive letter received in response to say they will endeavour to resolve this problem.
Action: To see if the situation is resolved in the near future and send follow up letter if no progress is made.

144. **M.124 (2/7/13) Parishioner Letter**
Response letter sent.
Resolved: Simpson name would be used in future if further developments arise.
145. **Revision of Footpaths 14 & 15 Ref: H.E&R>TP&P/2841-22M (D)0726L**
Changes were looked at and are all okay. Advised a new map of Rushcliffe Footpaths is being put together incorporating the revisions made due to the new A46.

Planning Matters & Applications

146. **M. 128 Planning Application: 13/01190/FUL – Relocation of Cropwell Bishop Playgroup**
Application Withdrawn due to car park issue. Application to be re-submitted
147. **Planning Application: 13/01363/FUL – 52 Fern Road, Cropwell Bishop – Replace flat roof over garage with pitched roof, construct double garage and entrance porch, demolish attached workshop & construct new.**
Resolved: NO OBJECTION
148. **Planning Application: 13/01443/FUL – Construction of Access Track – Land East of 12 Cropwell Butler Rd.**
Resolved: NO OBJECTION
149. **Planning Application: 13/01588/FUL – Construct Agricultural Workers Dwelling – Lime Kiln Farm, Swabs Lane, Cropwell Bishop.**
Resolved: NO OBJECTION
150. **Planning Application: 13/01601/FUL – Conversion of former stable to form office extension – Home Farm, 22 Fern Road, Cropwell Bishop, Nottingham NG12 3BU.**
Resolved: NO OBJECTION

Finance

151. **a) Financial Statement up to 31st July 2013**
It was:
Resolved: “To approve the financial statement.”
152. **b) Financial Statement up to 31st August 2013**
It was:
Resolved: “To approve the financial statement.”
153. **c) Payments Made up to 31st July 2013**
It was:
Resolved: “To approve all payments as reproduced on payments document 80.”
154. **d) Payments Made up to 31st August 2013**
It was:
Resolved: “To approve all payments as reproduced on payments document 81.”
155. **Fixed Rate Deposit Account**
Resolved: Check on interest rates offered and re-invest original sum and interest accrued.

Correspondence for Action

156. **Moveable Partition Wall Service Options – Viewed service options available from Style Midlands.**
Resolved: Not to take a service option at this time. Clerk to get a price list for parts.
157. **Mood Lighting In Small Meeting Room – Discuss need and review quotes.**
Resolved: Clerk to organise works with Stuart Ashby £545.
158. **Alarm Call Out Payments – Caretaker Out of Hours Call Out Rates**
Resolved: Double Time Rate agreed on a minimum of 1 hour call out fee.
159. **Volunteers for Party In The Park – Discuss the best way forward for raising volunteers for future events.**
Resolved: Personal Contact would be the best way forward. For 2014 Clerk to meet with organisers of Party the Park to produce a schedule of volunteers required. Between Clerk and Organisers arrange volunteers in advance of the event.

- 160. Rushcliffe Community Partnership Community Awards**
Resolved: No nominations for this year.
- 161. M. 115 Re-Valuation of The Old School Building:** Building insurance renewal due end September – review quotes for re-valuation.
Resolved: NG Surveyors (£390) to complete survey as soon as possible.
- 162. M.101 & M.40 Lengthsman Scheme & Grass Cutting –** Grant now received for Lengthsman Scheme – Equipment and safety wear delivered. Village Ranger agreed to take on the Lengthsman activities. Schedule of Works and Inspection sheets raised. Decision on grass cutting areas to be put into the Lengthsman Scheme.
Resolved: Orange Areas on Nurture Contract to be put onto Lengthsman Scheme – Clerk to inform Nurture. Hours of works for Lengthsman and works schedules agreed.

Village Ranger Inspections

- 163. Village Ranger Vehicle –** Ranger requested a vehicle to transport all his equipment for the Ranger & Lengthsman duties.
Resolved: A car allowance would be afforded to the Ranger from the Lengthsman budget.

The Old School

- 164. a) Entertainments, Activities & User Update**
 The next cinema film is Mud on 20th September. There will possibly be a children's matinee film show at half term.
 Village Ventures Scheme. Kel Elliot (Jazz band) 11th October with antipasti supper – the first of the Village Ventures acts and they come with great reviews.
 Quiz night may be deferred to March to be confirmed.
 Pensioners Christmas Lunch on 20th December – To proceed with a nominal fee – Requested suggestions for films to show on the day.
 Monday night Zumba classes have been cancelled – Seeking alternative classes to replace.
 Bespoke birthday party packages at the Old School are being put together by the clerk.
Action: To advertise & distribute party packages locally.

To Draw Competition Winner – July 2013 Edition Cropwell News

- 165.** Cllr. Matt Wright made the draw – Winner Mrs. Sue Rickells.

Website

- 166. M. 117 (2/7/13)**
Action: Speak to Chris Dawn & ask to communicate with Mr. Darrel Towndrow who has agreed to re-design and update the website. Include Tony Jarrow in discussions to tie in with Village Plan. Continue to use village website until completed.
Resolved: Budget of £350 agreed for re-construction of website. Progress of website to be viewed at October meeting.

Highways & Footpaths Defects/Issues

- 167. Marshall Road -** Cllr. Bryan reported that Marshall Road was still in urgent need of remedial works. The footpaths are in poor condition due to tree root growth and dips in the surface.
 Cllr. R. Butler reported to Cllr. Bryant that Marshall Road had been offset to the 2014/15 budget as it was not considered a priority.
Action: Clerk to contact Cllr. R. Butler to see if the works to Marshall Road can be raised to priority level
- 168. H-Bars and Crossing on St. Giles Way/Church Street -** Cllr. R. Butler informed the council that both these jobs had been chased up and would be completed this calendar year.

Councillors Reports

- 169. Play Park -** Cllr. Bryan raised the question as to the viability of removing the Zip Wire for re-sale from the play park when the new equipment is installed.
Action: Clerk to contact Park Leisure to see the viability of the Zip Wire being dismantled for re-use.

- 170. Canal Footpath (Kinoulton Road) -** Cllr Wilson read a parishioners email regarding obstruction of view on Canal Footpath junction of Kinoulton road & the Industrial Estate. Reported the Clerk had contacted the Canals and River Trust and the offending Hawthorn hedge had been cut back and the junction's visibility made safe.
Action: Clerk to ask Ranger to check from time to time.
- 171. M.391 & M.120 (5/3/13 & 2/7/13) Dog Fouling -** Cllr Wilson has had many reports on dog fouling Parishioners not picking up after their dogs & parishioners putting dog waste in dog bags but then leaving them tied to trees or just left on the floor. Cllr. Kendal suggested we issue a Dog fouling and the law leaflet out with the next Cropwell News.
Resolved: Not to issue the Dog fouling leaflets due to the cost.
Action: Put a feature in the next Cropwell News for local dog walkers to report anyone they see not cleaning up after their dogs to the Parish Clerk and to re-iterate dog waste bags are available free of charge from The Cabin.
- 172. Winter Assistance -** Winter Assistance is available to the parish from Nottinghamshire County Council. Cllr. Wilson read the letter indicating free provisions and payable provisions.
Resolved: Clerk to order the Free Allowance of 5 x 25kg salt bags.
- 173. Old School Roof -** Cllr. Wilson raised the issue of the Roof Slates becoming loose on the roof and pointed out areas where roofing tiles have fallen to the floor.
Action: Clerk to get quotes for survey & report to be carried out.
- 174. Improving Local Transport**
Cllr. Greenwood informed the meeting he has put a report into Louise Ellman MP, Chair of Committee (To transev@parliament.uk) re: Improving Public transport provision for Cropwell and the Vale of Belvoir. The Titan Project has been slowed down and it will be July/Aug 2014 before the project moves forward.
- 175. Community Transport in The Vale of Belvoir**
Cllr. Greenwood reported that a meeting will be held by Robin Riley (NCC) on Community Transport in The Vale of Belvoir on 25th September at 2.30pm Barnstone Village Hall.
Action: Cllr. A. Wilson and J. Towndrow (Clerk) will attend the meeting. Cllr. G. Moore said he would probably attend.

Correspondence for Information

- 176. Community Consultation & Community Lead Planning**
Meeting at Chambers on Wednesday 30th October.
Action: Cllr. A. Wilson & Janice Towndrow (Clerk) to attend. Cllr. Greenwood to check to see if he can attend.

Date of Next Meeting

- 177.** 1st October 2013

Chairman's Signature.....Date.....