

Cropwell Bishop Parish Council – Minutes of Meeting

1st October 2013

7.30pm -The Old School

(The meeting started at 7.30pm and finished at 9.15pm)

Present: Cllrs: C. Bryan, J. Gelsthorpe, J. Greenwood, H. Kendall, R. Stanley, M. Wright, J. Wroughton & A. Wilson - Chairman

Apologies: Cllr J. Page Approved

In Attendance: Mrs J. Towndrow (Clerk), Cllr. G. Moore (Rushcliffe Borough Council) & Cllr. R. Butler (Nottingham County Council)

Declarations of Interest & Confirmation of Agenda

178. DOI – None Received
The Agenda was confirmed.

Minutes of the Previous Meetings

179. **Resolved:** “That the minutes of the previous meeting held on 10th September 2013, be confirmed as a true record and signed by the Chairman.”

Parishioners’ Question Time

There were no comments received

Progress

180. **M.138 10/9/13 Grill for Kitchen Window**
Grill fitted & tested by GlobeSec. Stuart Ashby Electrician has been and fitted spur and grill is fully operational. At the same GlobeSec re-sited the security camera that was viewing the air-con unit to view the back of the building and fitted a new camera to the entrance hallway of the building.
181. **M.142 1/10/13 Disabled Parking Bay**
Completed.
182. **M.156 10/09/13 Moveable Partition Wall**
Main components price list received. (Small Parts included in service contract)
Resolved – Not to take a service contract at this time.
183. **M.157 10/09/13 Mood Lighting**
Completed
184. **M.167 10/09/13 Remedial Works to Marshall Road**
Clerk wrote to Cllr. Richard Butler. Cllr. Butler shared the Parish Councils comments with the Area Manager who is aware of the poor condition on Marshall Road and is monitoring the situation.
Action: Cllr. Bryan will report on the NCC website and also informed Cllr. R. Butler of a 2” trip hazard outside house number 18. Cllr. R. Butler would get NCC to take a re-look.
185. **M.172 10/09/13 Winter Service Offer**
Free bags ordered – delivery will be by end of October 2013.
186. **Gilgen Door Handles**
Completed

Planning Matters & Applications

187. **M.146 1/10/13 Planning Application: 130/01836/FUL – Relocation of Cropwell Bishop Playgroup**
Resolved: Following receipt of official documentation from Ian Baseley Associates requesting that Cropwell Bishop Parish Council (The Leasee's) make representation regarding this planning application to the borough council no later than the 1st October, a Working Group Meeting was called on 24th September to discuss the revised plans. An objection letter was sent to Emily Dodd on 25th September 2013 outlining the concerns of the Parish Council with regards to the revised plans. Cllr. G. Moore and Cllr. S. Bailey to attend Development Committee Meetings.
188. **Planning Application: 13/01695/FUL – 9 Clarke Close, Cropwell Bishop, Nottingham NG12 3DR– Bay window extension to front of property.**
Resolved: NO OBJECTION

Finance

189. **a) Financial Statement up to 30th September 2013**
 It was:
Resolved: "To approve the financial statement."
190. **b) Payments Made up to 30th September 2013**
 It was:
Resolved: "To approve all payments as reproduced on payments document 82."
191. **c) Receipts & Payment Reports April – August 2013**
 It was:
Resolved: "To approve all payments as reproduced on the reports."
192. **d) M.155 1/10/13 Fixed Rate Deposit Account Update**
 It was:
Resolved: "To re-invest the account with the Co-Operative Bank together with the interest accrued."
193. **Memorial Hall Playing Field Lease & Electric Contribution 2013/14**
Resolved: To pay the Memorial Hall £2259.16.
194. **To Consider VAT training for Clerk with Glynn Everett**
Resolved: To arrange the training for the Clerk.

Correspondence for Action

195. **SLCC National Conference – Clerk wishes to attend conference on 16th & 17th October.**
Resolved: It was agreed Clerk should attend.
196. **Staffing Issues to be considered Public Bodies (Admission to Meetings) Act 1960 (To exclude the press and public due to confidential nature of business to be transacted)**
Resolved: Agreed items included in report DAREV1 & National Living Wage Issues.
197. **To Consider SLCC AGM**
Resolved: No Cllrs. wished to attend. Clerk will attend as part of Conference.
198. **Invitation to RCVS AGM.**
Resolved: The Clerk and the Chairman will attend.
199. **LIS Application – To consider Dog Fouling Signs (Hoe View Road & Nottingham Road)**
Action: Cllr. R. Butler suggested a shared scheme between NCC and RBC if we didn't win the application.
Resolved: Clerk to write to Cllrs. Butler and Moore to request financial assistance for at least one sign whilst we await the LIS Application outcome.

Village Ranger Inspections

200. **M.101 1/10/13 Lengthsman Scheme**
 It was noted that the scheme has commenced and is progressing well.

The Old School

201. a) Entertainments, Activities & User Update

Events all seem to be going well and the fridges have been stocked for future events.
 The next cinema film is Behind The Candelabra on 11th October followed by a children's matinee film show Monsters University on 18th October.
 Village Ventures Scheme. Kel Elliot (Jazz band) 11th October **Action:** Clerk to ascertain arrival time and requirements of the band and report back to Entertainment Committee.
 Next Village Ventures show will be Great Expectations on 13th December layout will be Cinema Style.
 The Senior Citizens Lunch will be on Friday 20th December and a nominal ticket will be £1 which will go on sale in The Cabin. Any suggestions re films please send to the Clerk. Usual type of catering.

202. b) To Note Defect Inspection carried out on 16th September

Resolved: Once the defects have been rectified the retention will be released.

203. c) M.161 10/9/13 To consider Old School Valuation

Resolved: Valuation from N.G. Chartered Surveyors was viewed and agreed. New buildings sum assured at £460,000.00. Clerk had notified Came & Co. of the reduction which reduced the yearly policy by £114.29 and signing up to a further LTA reduced the cost by a further £157.21.

Web Site

204. Web Site Update

Clerk read out the Web Site Update Report from Mr. Towndrow.
Resolved: Proceed with a new site in WordPress hosted by TSOHOST. Hosing package is £2.99 per month.
Action: Mr. Darrel Towndrow to attend the next meeting with an overview of the website design so date.

To Draw Competition Winner – August 2013 Edition Cropwell News

205. Cllr. Richard Butler made the draw – Winner Mrs. C. Bellamy.

Highways & Footpaths Defects/Issues

206. **Street Lighting** - For safety reasons we will review some street lighting.
Action: Clerk to contact NCC with revisions when all collated and works will be done in one session.

Councillors Reports

207. **Transport in the Vale of Belvoir** - Cllr. Greenwood discussed the recent meeting attended by Cllr. A. Wilson and the Clerk J. Towndrow held at Barnstone. £63K has been lost out of the transport budget in our area.
Action: Cllr. Greenwood to draft a response in the Chairman's name and send to relevant bodies to keep the pressure up.

The Titan project is being reviewed.

208. **Auditors Report Year End March 2013** – The report has been returned by Grant Thornton.
Action: Clerk to display auditors notice for 14 days from 14th October. If members of the public wish to view the auditors report they can do so by appointment.

209. **Code of Conduct** – Cllr. Wilson stated Rushcliffe Borough Council have issued a new Code of Conduct for Cllrs. All Cllrs. signed for their new copy. Any Cllrs. not present will sign for their copy at the next meeting on 5/10/13.

210. **Japanese Visit to Cropwell Bishop School** – Cllr. Wilson informed the meeting that Cropwell Bishop Primary School will again be having an exchange visit from the twin school in Japan. If any one wished to be involved with this please contact the school for more details.

211. **Cotgrave Colliery Site:** Cllr. Wilson noted that meetings will be held on the 4th and 5th October at Futures building.

Correspondence for Information

212. Folder Issued for Circulation

Date of Next Meeting

213. 5th November 2013

Chairman's Signature.....Date.....