

# Cropwell Bishop Parish Council – Minutes of Meeting

5<sup>th</sup> November 2013

7.30pm -The Old School

(The meeting started at 7.30pm and finished at 9.40pm)

**Present:** Cllrs: C. Bryan, J. Gelsthorpe, J. Greenwood, H. Kendall, R. Stanley, J. Wroughton & A. Wilson - Chairman

**Apologies:** Cllrs. J. Page & M. Wright Approved

**In Attendance:** Mrs J. Towndrow (Clerk), Cllr. G. Moore (Rushcliffe Borough Council) & Cllr. R. Butler (Nottingham County Council)

## Declarations of Interest & Confirmation of Agenda

214. DOI – J. Towndrow (Clerk) Re: Parish Council Website  
The Agenda was confirmed.

## Minutes of the Previous Meetings

215. **Resolved:** “That the minutes of the previous meeting held on 1<sup>st</sup> October 2013, be confirmed as a true record and signed by the Chairman.”

## Parishioners’ Question Time

There were no comments received

## Progress

216. **M.139 10/9/13 WREN – Play park Opening**  
The official opening of the play park equipment took place on the 1<sup>st</sup> November combined with the Firework evening and was a successful event.  
**Action:** Publicity articles to be placed in the next edition of Cropwell News and Elliott News published by Mike Elliott. Once these articles are published the Clerk is to send them to WREN for their records to complete the Grant Application procedure.
217. **M.168 10/09/13 H Bars & Road Marking St. Giles Way/Church Street**  
H Bars  
**Completed.**  
Road Markings  
**Action:** Cllr. R. Butler has again spoken with N.C.C. with regards to this and he is assured that the road markings will happen. Cllr. J. Wroughton to ask the School Council to keep up the pressure with regards to these road markings and lamppost signs by writing to the parish council. Cllr. R. Butler will keep re-iterating the requests for the markings.
218. **M.192 1/10/13 Fixed Rate Deposit Account**  
**Completed:** Money re-invested with the Co-operative, re-investment figure £11,799.76 interest made £287.00
219. **M.194 1/10/13 Clerk VAT Training**  
**Completed:** The Clerk from Cotgrave Town Council also attended and contributed £70 plus V.A.T. towards the cost of the training session. The training was informative and very useful. Some amendments are to be made to the Accounting spreadsheets in light of the last VAT assessment and G. Everett is to do this free of charge.
220. **M.185 1/10/13 SLCC Conference**  
**Completed:** The clerk issued report SLCC J. Towndrow highlighting the usefulness of the Conference. The Clerk has been assigned a mentor at the Conference, received information for future training opportunities and attended many useful seminars.

221. **M.173 10/09/13 Old School Roof**  
One quote received so far from Sackett Roofing for £16,500 plus V.A.T. Clerk has re-requested C. Warrington & Sons to come and inspect and quote and is looking for a further quote.  
**Action:** Cllr. A. Wilson and the Clerk to re-assess the situation and ask for quotes to repair only the areas where leaks have been identified.
222. **M.199 1/10/13 Dog Fouling Signs**  
Cllr. G. Moore has donated £100 and Cllr. R. Butler has donated £250 towards the cost of some new signage – thank you to both of the Cllrs. their help is appreciated. Total cost of signage from Malcolm Lanes is £485 plus V.A.T including fitting. Parish Council contribution will be £135 plus V.A.T.  
**Resolved:** Clerk to go ahead and order the new sign.
223. **Budget Item – Alarm Set/Unset Dial Unit**  
Completed – Dial up unit has been hardwired to the landline to communicate to the monitoring station via a free phone number. The cost of the units was £44 plus VAT and there will be an annual charge of £28 plus VAT. The charges to set/unset the alarm on the current system calculated to approx £115 per year and rising on the phone bill. An overall saving to the Parish Council year on year of approx £90 will be made.

### **Planning Matters & Applications**

224. **Planning Application: 13/01973/REM – East Midlands Development Agency** – Residential development of 450 dwellings with associated infrastructure, public open space and access (reserved matters associated with outline permission 10/00559/OUT. Location: Cotgrave Colliery, Stragglethorpe Road, Stragglethorpe, Nottinghamshire NG12 2JW.  
**Resolved:** NO OBJECTION
225. **Planning Application: 13/01988/FUL** – 61 Church Street, Cropwell Bishop, Nottinghamshire, NG12 3BY– Single storey rear extension.  
**Resolved:** NO OBJECTION
226. **Planning Application: 13/01695/FUL** – 9 Clarke Close, Crowell Bishop, Nottinghamshire NG12 3DR– Bay window extension and canopy at front: replacement hipped roof to garage at side of house.  
**Resolved:** NO OBJECTION
227. **Planning Application: 13/02088/FUL** – 3 Kinoulton Road, Crowell Bishop, Nottinghamshire NG12 3BH– Proposed extension to form granny annexe and kitchen extension, first floor bedrooms and en-suite to existing dwelling. Pitched roof to existing dormer windows, utility room.  
**Resolved:** NO OBJECTION

### **Finance**

228. **a) Financial Statement up to 31<sup>st</sup> October 2013**  
It was:  
**Resolved:** “To approve the financial statement.”
229. **b) Payments Made up to 31<sup>st</sup> October 2013**  
It was:  
**Resolved:** “To approve all payments as reproduced on payments document 83.”
230. **c) To Consider Electronic Payments**  
It was:  
**Resolved:** “To move towards electronic payments having a mandate for each payment signed by two cheque signatories.”

### **Correspondence for Action**

231. **To Consider Rural Crime Summit Monday 25<sup>th</sup> November 2013**  
**Resolved:** No Cllrs. wished to attend.
232. **To Consider Liquor Licensing Application for Memorial Hall**  
**Resolved:** Permission already granted
233. **To Consider Purchase of Sign Boards for Saturday Cafe**  
**Resolved:** To purchase the signs from F&S Signs Services Ltd at a cost of £55 plus V.A.T for 2 signs.

234. **To Consider ILCA Training for Clerk.**  
**Resolved:** The Clerk to undergo the training at a cost of £99.00 plus V.A.T.
235. **To Consider Policy on Wind Turbines**  
**Resolved:** As and when any applications come into the council the council will open them up to the public. Each application will be judged on its own merits.
236. **To Consider Grant Application from Cameron Good**  
**Resolved:** Grant of £50 agreed Clerk to send a cheque.
237. **To Note Correspondence left on HGV Vehicle outside new Dairy**  
**Resolved:** The Correspondence had not been left by a Councillor – No further action
238. **To Consider Purchase of No Dogs Allowed signs for the Play Park Area**  
**Resolved:** The Clerk would print new notices & laminate them and ask the Village Ranger to attach where necessary around the Play Park Area.

### Village Ranger Inspections

239. **To Consider Replacement Waste Bin on Large Green behind Cooper Close**  
**Action:** Clerk to get quotes from Rushcliffe Borough Council for replacement.

### The Old School

240. **A) Entertainments, Activities & User Update**  
 Keel Elliott – Excellent evening with fantastic refreshments, feedback from outside the village has been excellent.  
 Behind the Candelabra and Monsters University were both well attended and successful. The film for November is a French film Populaire. There will be a collection in the interval for Children in Need. Great Expectations is the next event on the 13<sup>th</sup> December followed by the Senior Citizens Christmas Lunch on the 20<sup>th</sup> December. The Christmas Lunch will start at 11.30am with a showing of Mrs. Henderson Presents followed by a buffet lunch. Tickets will be £1 and will be on sale from the Cabin from 1<sup>st</sup> December.
241. **b) To Consider Changes to the Speaker System**  
**Resolved:** To leave the speaker system as it is.

### Web Site

242. **Web Site Update**  
 Mr. Towndrow attended the meeting to show the website design/development to date. Mr. Towndrow expressed he wished to be involved with the website to enhance his involvement with the local community.  
**Resolved:** WordPress site was viewed by all at the meeting all agreed it looked professional and easy to maintain and add to and was beginning to take shape nicely.  
**Action:** Web site to be linked to Village Plan and CKOB Club. Pictures to be taken around the village to use as headers on the web pages, pictures to include Church, Jubilee Gardens, Play Park, Welcome Signs, Pinfold, Dairy etc. All items Cllrs. wish to be included on the website to be sent into the clerk. Cllr. Wilson to look on the website work through the content and advise Mr. Towndrow of additions, deletions & amendments. A further review will take place at the next meeting.

### Highways & Footpaths Defects/Issues

243. **Street Lighting Fault** Cllr. Bryan has reported a fault to Street Light Column 8 on footpath between Cooper Close and St. Giles Way on the Notts. County Council Website.
244. **Style at Richard Close** Cllr. Bryan reported to Notts County Council.  
**Resolved:** The land owner has agreed to replace the style with a Kissing Gate.
245. **Marshall Road Footpath Defects M.184 1/10/13** Cllr. Bryan has sent a report in to Notts County Council via the website to re-iterate his concerns over the footpaths on Marshall Road. Notts County Council responded that Marshall Road does not currently meet the criteria for being done but will be regularly inspected.

### Councillors Reports

- 246. New Dwellings on Cropwell Butler Road** – Cllr. Wilson has received several requests for information on how people should apply to purchase properties on the new housing development.  
**Action:** Applications to go to Donna Dwyer at Rushcliffe. Contact details to be put on Village Plan and Notice Boards. Cllr. Wilson to e-mail information out to all Cllrs & Clerk.
- 247. Brewery Charges for The Wheatsheaf Inn Car Park**  
 Cllr. Gelsthorpe raised the issue that the Brewery is intending to impose a yearly charge on local businesses to use the adjacent car park.
- 248. A46 Newark To Widmerpool Improvement** – Cllr. Greenwood has written a report on the council's behalf.  
**Action:** Clerk to send report off.
- 249. Trent Barton** – Cllr. Greenwood has secured a meeting on 11<sup>th</sup> November with Trent Barton @ Trent Bridge House to discuss the transport requirements for Cropwell Bishop and other rural villages. Cllr. Greenwood has worked tremendously hard on this on the councils behalf.

### Correspondence for Information

- 250. Folder Issued for Circulation**

### Date of Next Meeting

- 251.** 3<sup>rd</sup> December 2013

Chairman's Signature.....Date.....