

**Cropwell Bishop Parish Council – Minutes of Annual Council Meeting
7th May 2013**

7.15pm -The Old School

(The meeting started at 7.15pm and finished at 7.27pm)

Present: Cllrs: C. Bryan, J. Gelsthorpe, J. Greenwood, J. Page, M. Wright and A. Wilson (Chairman)

Apologies: Cllr J. Wroughton, Cllr R. Stanley, Cllr H. Kendall

In Attendance: Mrs J. Grice (Clerk), 3 Local Residents, Cllrs G. Moore (Rushcliffe Borough Council) Cllr R. Butler (Nottinghamshire County Council) C. Keast (Cropwell Scouts / M. Hall Committee), Ian Prince (Principle Surveyors) PCSO J. Heaps, C & A Howells (P.I.P. Celebration Committee) I. Hickman & S. Hunt (Memorial Hall Committee)

Election of Chairman

1. Cllr Gelsthorpe proposed Cllr Wilson, seconded by Cllr Greenwood, it was unanimously:
Resolved: "That Cllr Wilson be duly elected as Chairman".
Cllr Wilson accepted the position and signed the Declaration of Acceptance of Office.

Election of Vice Chairman

2. Cllr Wilson proposed Cllr Gelsthorpe, seconded by Cllr Bryan, it was unanimously:
Resolved: "That Cllr Gelsthorpe be duly elected a Vice Chairman."
Cllr Gelsthorpe accepted the position and signed the Declaration of Acceptance of Office.

Chairman's Announcements

3. None received.

Cheque Signatories

4. It was:
Resolved: "That Cllr's Wilson, Gelsthorpe, Bryan and Kendall remain the current signatories".

To Note Representation on Other Bodies & To Nominate Areas of Responsibility

5.
Resolved: "That the following members take up the positions of."

- Cllr Greenwood – Parish Paths Warden
- Cllr Wilson – Press Officer
- Cllr Wilson – Newsletter Co-Editor
- Cllrs Wilson, Gelsthorpe & Bryan – Health and Safety Officers
- Cllr Stanley – Snow and Flood Warden (nominated in his absence)
- Cllrs Stanley & Gelsthorpe – The Old School Licensees
- Cllrs Wilson & Kendall – Primary School Council Representatives

To Review Working Groups & Areas of Interest

6. Members indicated on the form provided, specific areas of interest in Council business and activities.

Website Councillor Profiles & Group Photograph

7. The Clerk asked members to view their profiles and advise on any amendments. A group photograph would be organised for the June meeting.

To Fix Times & Dates of Meetings of the Council for the Ensuing Year

8. Members agreed to retain the current times and dates of the 1st Tuesday of every month starting at 7.30pm, with the exception of August whereby no meeting shall be held and the January meeting shall be held on the 2nd Tuesday of the month.

Asset Register

9. Members approved the listing equating to an estimated value of £714,702 (replacement value).

Policy Documents

10. It was noted that the following documents had recently been reviewed and were available on request:

- Standing Orders
- Financial Regulations
- Risk Management

Close of ACM at 7.27pm

Chairman's Signature.....Date.....