

Minutes of Meeting
Cropwell Bishop Parish Council
Minutes of Meeting – 1st December 2020

7.00pm – Virtual Meeting via Zoom. A Recording Is Available on the Website

(The meeting started at 7.05pm and finished at 9.01pm)

Present: Cllrs. W. Allison, M. Beazley, C. Bryan, J. Gelsthorpe (acting Chair), J. Greenwood, J. Lacey, P. Storer, & A. Wilson (Chairman)

In Attendance: Mrs J. Towndrow (Clerk), Cllr. G. Moore R.B.C. Cllr. Clarke N.C.C. & 2 local residents

Apologies Approved

238. Cllr. Wroughton - Bereavement.

Declarations of Interest & Confirmation of Agenda

239. DOI – None Received
The Agenda was confirmed
240. Standing Orders were suspended at 7.07pm to allow the order of business to be amended to enable attendees To speak to the meeting.

Parishioners' Question Time & Policing Report

There were no parishioners' questions.

Crime Figures

*8/10/20 – Criminal Damage Colston Road – Parcel Cage Damaged
9/10/20 – Burglary Nottingham Road – Memorial Hall
26/10/20 – Theft from Motor St. Giles Way – Number Plates Stolen
10/11/20 – Theft from Motor Cropwell Butler Road – Work Van Broken Into
17/11/20 – Theft Hall Drive – Scrap Metal Stolen from Driveway*

241. Standing Orders reinstated at 7.09pm.

Minutes of the Previous Meeting

242. It Was:
RESOLVED: "That the minutes of the meeting held on 3rd November 2020 were confirmed as a true record and signed by the acting chairman Cllr. Gelsthorpe".

Progress

243. There were no progress items to report.

Planning Matters & Applications

244. **RBC Grant Permission: 18/00815/FUL** - Replace lights to car park with energy efficient lights and add 6 floodlights to playing field (retrospective) – Robin House, Colston Road, Cropwell Bishop NG12 3BN
NOTED
245. **RBC New Application: 20/02787/FUL** – Construction of single storey front extension including external works/alterations – 14 Stockwell Lane, Cropwell Bishop NG12 3BX
It Was:
RESOLVED: "To No Objection."
246. **RBC New Application: 20/02955/ADV** – Display 1 no. non-illuminated V Boar Sign and 2 no. Company Flags – Land East of Nos 1 to 9 Springfield Close, Cropwell Bishop.
It Was:
RESOLVED: "To No Objection."

Finance

247. a) Financial Statement up to 26th November 2020

It Was:

RESOLVED: "To approve the financial statement."

248. b) Payments made November 2020 and awaiting December 2020

It Was:

RESOLVED: "To approve all payments as reproduced on payments document 161."

249. c) To Consider Members Items for Consideration 2020/21 Budget and Set Date for Budget Meeting

Central Village Christmas tree.

It Was:

RESOLVED: "All agreed to fund the tree to the value of £650 from reserves."

Clerk - Item HP Elite Display E243m Full HD IPS Monitor. Current monitor cannot facilitate Zoom or Online meetings. The Clerk is using her personal PC to conduct Parish Council Virtual business at the moment.

It Was:

RESOLVED: "Clerk to purchase the new Monitor now."

Village Ranger/Lengthsman Item – MB4RRTP Viking Mulcher. This is to cut the grass the ride on mower cannot access. Cost of equipment approx. £639.00. Cllr. Bryan proposed this item be purchased out of reserves, Cllr. Gelsthorpe seconded all agreed.

It Was:

RESOLVED: "All agreed to fund the Mulcher to the value of £650 from reserves."

Cllr. Wilson proposed we add to the budget £1k for additional costs associated with the Memorial Hall Playing Field fencing, Cllr. Allison seconded, Cllr. Beazley abstained all other Councillors agreed.

It Was:

RESOLVED: "To add £1K to the Memorial Hall Playing Fields Budget."

Cllr. Lacey proposed from reserves a Village Petanque (Boules Pit) for the top corner of the Memorial Hall Playing Fields where the skate park used to be. Cllr. Beazley said the Memorial Hall had previously considered putting a boules pit in. Cllr. Lacey seconded the proposal and all agreed.

It Was:

RESOLVED: "To release £1k from reserves for a Petanque".

Update to the Village Plan – Cllr. Greenwood sent in a report with regards to updating the plan. A steering Group would need to be established separate from the Parish Council which would need a new younger team of people than the original Steering Group. Any surveys that need to be carried out would have to be done with face to face contact by the new team steering it forward. Cllr. Bryan suggested an article was put in a newsletter when we next do one asking for members to join the Steering Group. Cllr. Greenwood proposed £2k out of reserves to start the project Cllr. Bryan seconded and all agreed.

It Was:

RESOLVED: "To release £2k from reserves to start an Update to the Village Plan".

Budget Meeting Date

It Was:

RESOLVED: "Budget meeting to be held virtually via Zoom on Tuesday 5th January 2021 at 7.00pm".

Correspondence for Action

250. None Received

COVID-19

251. a) The Old School

The Old School will be remaining closed to the public under the Tier 3 Government guidelines. The building is being used for the food bank storage only.

252. b) Food Bank

A report was issued prior to the meeting by the Clerk (copy attached to these minutes).

Cllr. Moore said the team were doing a great job.

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253. **b) Parish Council Meetings – To Consider Future Meetings**

It Was:

RESOLVED: “The 5th, 12th January and 2nd February 2021 Meetings would be held via Zoom.

254. Cllr. Bryan reported issues with users of the Co-op store not wearing masks. S. Bryan had an altercation with a resident when asking why he was not wearing a mask. The resident had said he was exempt but could not prove that. It is known that he is not exempt. S. Bryan has written to the Co-op to complain people are not being asked to wear a mask. Cllr. Bryan asked if the Parish Council can approach the Co-op to put signage up regarding wearing masks in the store. Cllr. Beazley advised the council that no-one should be approaching any individual either members of the public or store staff regarding the wearing of masks it is not permitted under discriminatory law. Cllr Clarke advised that if there are further incidents of concern that members of the public should write in to Environmental Health – Dave Banks at R.B.C.

Telephone Kiosk/Defibrillator

255. The Defibrillator should be installed by the end of September by The Community Heartbeat Trust. Please see the attached report from C. Keast – Cotgrave and Cropwell Scout Group. The Parish Council will pay for the installation to be refunded by the Scouts when funds can be released.

J9 Initiative – Protecting Victims of Domestic Abuse

256. J9 Initiative training was undertaken by the Clerk and S. Bryan on the 25th November 2020 (report attached). Cllr. Clarke thanked the Clerk and Serena Bryan for attending the training it's not easy to undertake. Cllr. Bryan proposed The Old School be used as a J9 safe space, Cllr. Wilson seconded – all agreed.

It Was:

RESOLVED: “The Old School becomes a J9 Initiative safe space all relevant posters to be displayed in the windows of the building and advertised within the village”.

Village Ranger Inspections

257. The Ranger reported the Outdoor Gym was closed off on the 11th November under the Government guidelines regarding gym equipment during lockdown. The remainder of the park stayed open for use.

Ray has been busy on the roads and footpaths keeping them free from leaves – this job is now more or less complete for the winter.

There were some areas of concern raised regarding divots on the football pitch – these have been filled in and seeded over.

Soiled adult nappies have been appearing in the bin near the toddler area on the playing field. Notices have been put up to say no nappies or clinical waste to be placed in these bins.

Transport

258. Nothing to report.

Highways & Footpaths Defects/Issues

259. **a) Nottingham Road Traffic Calming System TRO 8309 – Complaint from Jonathan Good**

Mr. Good has sent a complaint into the Parish Council regarding the proposed traffic calming system TRO 8309 from VIA. Mr. Good was confused and confounded by suggestions at the Parish Council Meeting in November was the one proposed by the Working Group. It was requested any misunderstanding be corrected during the December meeting. Cllr. Clarke said this proposal was now in the hands of Laura Trussler at VIA and was open to public consultation where any complaints or comments can be made to her. A freedom of information request has been made by Mr. Good to VIA. Cllr. Greenwood commented that Jonathan Good's comments were well made and were considered fully by the Parish Council

It Was:

RESOLVED: “The Clerk to write to Jonathan Good with a response to his comments with any relevant paperwork”.

260. **b) Footpath at the Rear of Hoe View Road – Request for Remainder of Pathway to be Stoned**

Cllr. Clarke said this proposal is now back with the Countryside team. Russell Price has agreed to donate the materials for the scheme. We are now awaiting the Countryside team to come back with an indication of timescale, unfortunately it may not be completed this winter. Cllr. Clarke will advise when he has received any further response.

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261. Cllr. Gelsthorpe raised an issue of speeding from Cropwell Butler into Cropwell Bishop past the developments at Shelton Gardens and Barlows Close. Cllr. Clarke advised this issue had also been raised by Cropwell Butler Parish Council. Cllr. Clarke said it was on his agenda and he will highlight the problem with VIA and see what the options are. The Clerk asked if a possible interactive speed sign could be purchased from the S.106 agreement on the new development. It was also raised that the Parish Council could part fund a speed sign in this area as done for Colston Bassett.

It Was:

RESOLVED: "Cllr. Clarke will approach VIA and the Clerk to write to Cllr. Moore to ask him to approach Bloor homes regarding a sign from the S106 agreement2.

The Environment

262. Cllr. Storer has produced a map to go alongside the Wildlife Policy. This map is a work in progress and is an ordinance survey type which is easy to navigate. There are highlighted blocks on the map which can be updates with the relevant information. Cllr. Storer asked that all Councillors and members of the public forward information to either himself or the Clerk so he can populate the map. Cllr. Bryan asked if the map can be populated with pictures? Cllr. Storer advised small thumb nail images can be utilised alongside hyperlinks.

It Was:

RESOLVED: "To publish the Wildlife Policy ahead of the map being updated."

263. Cllr. Clarke left the meeting at 8.51pm

Councillors Reports

264. Cllr. Beazley reported the boiler room at the Memorial Hall has been repaired. The committee are still awaiting final reports for the building to assess what is needed going forward.
265. Cllr. Greenwood noted that Tony Jarrow is doing excellent research on street names in the village. Cllr. Greenwood asked what is the procedure for naming the streets on the new development. The Parish Council should be able to put suggestions for street names forward as part of the planning process. Cllr. Moore advised he had been working closely with the developers and asked the Clerk writes to him to approach the developers to request permission to submit suggestions for names on the new development.
266. Cllr. Greenwood reported Rishi Sunak had announced a 4billion community fund – projects can be put forward if supported by their MP, Cllr. Greenwood would like the Parish Council to think about a community car park. Cllr. Moore advised the fund was more about infrastructure projects that would be ready for 2024.
267. Cllr. Moore reported that the R.B.C. budgets had taken a beating during Coronavirus. They have sent out over 22 million in grants to 2000 businesses within Rushcliffe, 600 businesses have received 100% business rate Relief and 11 million has been given in the hospitality and leisure industries. There is a further 450K to be given in December. 27 million of grant funds came from the Government to distribute and up to £500 per week is available for people self-isolating.
268. Cllr. Moore reported he had been having detailed discussions with the developers of the new site on Church Street regarding a resident need for a 3 bedroom bungalow. The discussions seem to be progressing well and in the right direction.

Correspondence for Information

269. There is no folder for circulation during the COVID-19 Pandemic as this type of information is being e-mailed.

Date of Next Meeting

270. Budget Meeting Tuesday 5th January 2021 at 7.00pm, Tuesday 12th January 2021 Ordinary Meeting at 7.00pm Both meetings via Zoom.

There being no further business the meeting closed at 9.01pm

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Agenda Item 7b) – Food Bank

The food bank has been a great success with food coming in from residents to The Old School and to the allocated box at the Primary School – the response from our residents has been absolutely amazing.

We have so far helped out our vulnerable families with over 40 bags of non-perishable items a week and we continue to get fresh fruit and veg and some perishable items every week for our families from food share.

What are we doing with the funding we have received?

Donations so far have been £1,100 into the food bank from Russell Price of Samworth Farms, Cllr. Neil Clarke and Cllr. G. Moore with a further £250 ring fenced from the Parish Council should it be required.

Foodstuffs from Gary Jowett lots of flour eggs butter biscuits pasta potatoes and milk donated with the monies he had put to one side for the scarecrow hunt that could not take place

Ring fenced for if needed £250 from the Parish Council.

What are we doing with the funding we have received?

- Biscuit boxes for all our buddies on the group we are going to purchase biscuit boxes and make each of them a box as a Christmas gift from the group
- Christmas dinner – Each vulnerable family or individual will be delivered a turkey crown pigs in blankets and a desert in time for Christmas dinner (they will get the veg they need from the food share during the same week)
- Donations of £40 per month to the food share system
- Food Bank items needed that are not donated
- Financial help required for transport to interviews etc.

A Christmas toy will also be purchased for the families on our food bank for the children. The Church has asked for donations from their parishioners towards the cost of a toy as they cannot do the shoe boxes this year.

Agenda Item 8 – Telephone Kiosk/Defibrillator – Report From Chris Keast

Dear Janice

Further to your telephone call on Monday, please find below a brief progress report to update the parish council at the meeting next week.

Following discussions with a number of suppliers, we have decided to commission a defibrillator for the telephone box from The Community HeartBeat Trust. As previously explained, there were significant issues to overcome with the kiosk not having a power supply, defibrillators require a power supply to heat the cabinet in order to maintain battery life.

We have, however, managed to source a unit which is self-powered although significantly more expensive, costing an initial £1910, with ongoing maintenance costs of £135 per annum with an expected life of 10 years. Having discussed the various options and understanding that surrounding villages have adopted a similar solution, we are hoping to have secured delivery and installation before Christmas. Once I have confirmed the final details, I will of course let you know.

Yours In Scouting

Chris Keast

Cotgrave and Cropwell Scout Groups

Agenda Item 9 – J9 Initiative Training

Serena Bryan and the Clerk attended the J9 Initiative for Survivors of Domestic Abuse on the 25th November 2020.

The training was at times was tough emotionally and pulled at the heart strings.

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What is J9 Domestic Abuse Initiative?

The J9 Domestic Abuse initiative is named in memory of **Janine Mundy** who was killed by her estranged husband in June 2003 while he was on police bail. Janine was the mother of two young boys.

The initiative was started by her family and the local police in Cambourne, Cornwall, where she lived.

Where the J9 logo is displayed in a premises it alerts survivors that they can obtain information which will help them to access a safe place where there can seek information and the use of a telephone.

What is the overall aim of becoming a J9 Initiative Building?

- ❖ Make safe places for survivors to disclose and access support
- ❖ To make colleagues more aware of the signs of domestic abuse
- ❖ Building confidence amongst colleagues to be able to hold those sensitive conversations
- ❖ Establish and maintain the J9 Brand (J9 folder, badges, posters etc.) The folder, badges, posters etc., will be sent to us from Ruth Edwards MP office.

What Can We Do?

- ❖ **Listen Attentively** – keep an open mind and don't judge the situation or the person, focus on facts and keep opinions to yourself.
- ❖ **Provide Assurance** - remove blame, tell them you believe them and no matter what's happened they don't deserve it.
- ❖ Prioritise the **survivors' safety** and the children's safety – be clear about confidentiality, being patient and respectful.
- ❖ Find out what the survivor wants and let them choose what they need from **you**.
- ❖ Offer **relevant assistance** – explain what support can be given. Do not make choices for them.
- ❖ Signpost to local provisions.
- ❖ Ask the survivor what is the safest way of contacting them.
- ❖ Think about **safeguarding**.