

Cropwell Bishop Parish Council Minutes of Meeting – 2nd March 2021

7.00pm – Virtual Meeting via Zoom. A Recording Is Available on the Website

(The meeting started at 7.03pm and finished at 8.54pm)

Present: Cllrs. W. Allison, M. Beazley, C. Bryan, J. Gelsthorpe, J. Greenwood, J. Lacey, A. Wilson (Chairman) & Cllr. Wroughton

In Attendance: Mrs J. Towndrow (Clerk), Cllr. G. Moore R.B.C. Cllr. Clarke N.C.C. & 2 residents

Apologies Approved

345. Cllr. Storer – work commitments.

Declarations of Interest & Confirmation of Agenda

346. DOI – Cllr. J. Wroughton nonpecuniary interest agenda items 5d, 5e and 5g.
The Agenda was confirmed.
347. Standing Orders were suspended at 7.03pm to allow the order of business to be amended to enable attendees To speak to the meeting.

Parishioners' Question Time & Policing Report

There were no parishioners' questions.

Crime Figures

There were no figures to report.

348. Standing Orders reinstated at 7.04pm.

Minutes of the Previous Meeting

349. It Was:
RESOLVED: "That the minutes of the meeting held on 2nd February 2021 were confirmed as a true record and signed by the Chairman.

Progress

350. **M.315 – 2/2/21 – Telephone Kiosk/Defibrillator**
COMPLETE: The defibrillator is now installed and online. Thank you to C. Keast for installing. A small opening event will need to take place once restrictions have been lifted. The funds for the defibrillator have now been repaid by the Scout group. Heather Sellars has been contacted and advised to liaise with C. Keast regarding the proposed lending library inside the kiosk.
Cllr. Wilson reported the Kiosk door needs looking at as it is not shutting properly. Cllr. Greenwood asked if some simple operating instructions could be issued on the village websites to save panic in an emergency.
Action: Clerk to ask C. Keast for simple instructions and publish to the village websites.
351. **M.329 – 2/2/21 – PA System Store or Sell**
The Clerk has contacted Lisa Hazell and asked her to see if Alex can sell the equipment. The money will then be donated to charity.
352. **M.340 – 2/2/21 – Community Research Project**
The clerk has received a report from Sharon Pyke regarding this project (copy of report attached to these minutes). Cllr. Moore advised that Sharon would need to liaise with Amy going forward as Dave Mitchell is on sick leave.

Planning Matters & Applications

353. **RBC Grant Permission: 20/03070/FUL** - Erection of one new dwelling – 4 Hardys Close, Cropwell Bishop NG12 3GQ
NOTED
354. **RBC Grant Permission: 20/03128/FUL** - Construction of single storey front and side extension. New front porch – 66 Hoe View Road, Cropwell Bishop NG12 3DF
NOTED
355. **RBC New Application: 21/00357/VAR** – Variation of condition 2 from planning permission 19/00599/FUL to allow changes to The Chestnuts (Plot 2) including repositioning of garage, relocation of front door and change in entrance to the Manor House – Manor House, 42 Fern Road, Cropwell Bishop NG12 3BU.
It Was:
RESOLVED: “No Objection”.
356. **RBC New Application: 21/00528/AGRIC** – Out of season storage for Agricultural machinery – Quarry Farm Nottingham Road, Cropwell Bishop, Nottingham NG12 3BA.
It Was:
RESOLVED: “No Objection”.

Finance

357. **a) Financial Statement up to 25th February 2021**
It Was:
RESOLVED: “To approve the financial statement.”
358. **b) Payments made February 2021 and awaiting March 2021**
It Was:
RESOLVED: “To approve all payments as reproduced on payments document 155.”
359. **c) To Approve Internal Audit Arrangements for Year Ending 31st March 2021**
All agreed to use David Dixon as in previous years.
It was:
RESOLVED: “To appoint David Dixon Accountancy Services to carry out the annual audit for financial Year End 31st March 2020”.
360. **d) To Consider Community Grant Application – Cropwell Bishop Primary School – Repairs/Replace Pond Liner**
Cllr. Wroughton explained there is a tear in the liner, and they are asking for £942 to repair the liner. Cllr. Gelsthorpe asked how long the repair would last and this was not known. There is a guarantee for a new membrane but not for the repair. Cllr. Wroughton advised they had looked round and looked at all the works needing doing and they had to pick and choose on importance where funds were required hence the request for repair not replacement. Cllr. Lacey asked what the size of the pond is Cllr. Wroughton advised the pond is approx. 8mtr x 3mtr. Cllr. Greenwood was concerned what would happen to the animals and the wildlife when the pond was emptied – Cllr. Wroughton advised she would ensure the wildlife and animals were protected. Cllr. Lacey asked the cost for a new liner the clerk advised the cost was £1,933. Cllr. Lacey said he felt a new liner would be more appropriate. Cllr. Greenwood had concerns that in times of Covid recovery would funds be more appropriately spent on what the children had missed educationally. The clerk advised we cannot fund direct educational needs as it is classed as double funding. Cllr. Wroughton advised the government will be making a payment to the school for catch up programmes. Cllr. Greenwood’s second point was all the quotes were all from the County Council could they look at other local suppliers. The school trust will have procurement guidelines as to which suppliers they can use. Cllr. Wilson said local government always use in house. After further discussions regarding the merits of a repair or replacement Cllr. Bryan proposed that we defer agenda item 5d) to add in to 5g), Cllr. Lacey seconded the proposal all agreed.
It was:
RESOLVED: “To defer agenda 5d) to add in to 5g)”.
361. **e) To Consider Community Grant Application – Cropwell Bishop Primary School – Replacement of KS1 Shed**
Cllr. Gelsthorpe thought this was good value and Cllr. Clarke has given £950 funding towards this. The metal shed has a good lifespan. Cllr. Wroughton said there is a big push on continuous outdoor provision. Cllr. Gelsthorpe proposed we give a grant of £1,110.00 towards the cost of the KS1 Shed, Cllr. Allison seconded all agreed.
It was:

RESOLVED: “To pay a Community Grant of £1,110.00 for the KS1 Shed”.

362. e) To Consider Community Grant Application – Vale 1st Responders – Contribution to Ambulance Car Annual Lease Charge.

Cllr. Wilson asked if we had given money towards this before. The Clerk advised we have given Vale 1st Responders funds in previous years but was not sure if it was for the same thing. The clerk advised that the annual cost was £3,948 they are asking for £400 towards it from each of the local councils the ambulance serve. Cllr. Bryan asked what it was we helped them for before, the Clerk advised she was not sure without looking back at the records. Cllr. Bryan said he was in favour of giving money to this cause. Cllr. Bryan proposed we pay the £400 and Cllr. Wroughton seconded – all agreed.

It was:

RESOLVED: “To pay a Community Grant of £400 to Vale 1st Responders as a contribution to the Ambulance Rental”.

363. g) To Consider Release of Funds – Cropwell Bishop Primary School – Various projects Report and Quotes included.

The Clerk advised that with adding on Agenda Item 5d) for a new pond liner at a cost of £1,933 the total funds required by the school to cover all projects in the report would be £8,254.00. The school are asking us to consider releasing reserves for these items. Cllr. Wilson said we should release a proportion of the request not the full amount. Cllr. Gelsthorpe asked what our reserves will be - the clerk advised the reserves would be approx. £85,844 at the end of March. Cllr. Gelsthorpe asked what the reason was for a shortfall of funds, Cllr. Wroughton ran through some of the reasons there was a shortfall of funds i.e., some smaller class sizes and the need for 1 on 1 tutoring for special needs children, and Cllr. Gelsthorpe said the village is not changing now as people are extending properties instead of moving so the population is static. The new development will bring in new pupils to the school which will boost funding. Cllr. Moore was surprised to hear some classes were low in numbers as a new classroom was requested from the S.106 on the new development. Cllr. Wroughton advised it is not all classes that are low some are full. Cllr. Wroughton said the primary school currently had an acting head who had assessed what was needed to bring the school up to par and encourage more people to come to the school and the items on the report were the most important items needed. Cllr. Wroughton thanked Cllr. Clarke for his contribution made to the school. Cllr. Gelsthorpe felt we should help the school as we want the school to look good and encourage youngsters in. Cllr. Moore suggested we give them an amount and let them decide what to spend it on. Cllr. Gelsthorpe said we have money in the pot and if our village school needs it then we should help and Cllr. Wilson said it would be good to spend it at the school to support the children. Cllr. Greenwood was not sure spending money on a fence would help the Ofsted inspection but agreed with improvements. Cllr. Wroughton advised that safeguarding is the most important thing Ofsted would look at. With the natural spring and pond formed the area must be fenced off as it would fail as a safeguarding issue. The area will still be able to be used as part of the outdoor class lessons and afterschool clubs but will only be able to be accessed supervised through a gate. Cllr. Wilson proposed we give £7,000 to the school towards the projects, Cllr. Bryan seconded. Cllr. Gelsthorpe asked that we add a proviso that a new pond liner is purchased from the money – All agreed. Cllr. Wroughton thanked the Parish Council for their response.

It was:

RESOLVED: “To release reserves to the sum of £7,000 to Cropwell Bishop Primary School”.

Correspondence for Action

364. a) To Consider RBC Free Wildflower Seed.

Cllr. Gelsthorpe said it sounded nice, but the instructions were quite complex on what you must do. Cllr. Moore said just send an email of how much you want. Just need to mix with compost and spread on the chosen area. Cllr. Gelsthorpe and Allison asked where we would put the seed, Cllr. Greenwood asked if it could be spread on the roundabout at the A46 – the Clerk advised we cannot put the seed there it was only allowed to have the grasses already planted on there. It was agreed to order 2kg of seed and choose where to spread it once we have received it.

It was:

RESOLVED: “The Clerk is to order 2kg of seed”.

COVID-19

365. a) The Old School

The Old School will be remaining closed until the 17th May 2021 to the public under the Government guidelines released on the 22nd February. The building is being used for the food bank storage only.

Minutes of Meeting

366. **b) Food Bank**

The food bank has provided about 500 bags of food so far to our families, G. Jowett provided the families we are helping with a spaghetti bolognese last week which they were grateful for. The food bank is still being very well supported by the community which is amazing. The food bank is still sending out approx. 25 to 30 bags a week of food. Cllr. Gelsthorpe asked if we could see an end and the Clerk could not see a date now but there will be a cut off point when we come out of the pandemic. There may be problems when The Old School opens again, we may need to move the food bank upstairs till youth club come back. A lot will depend on family's circumstances as lock down eases. Cllr. Wroughton said what has been good is the polarised community spirit, helping with the food and donations.

We are also still doing surplus supplies on a Thursdays to our families from the Cotgrave fair share, so they get fruit and veg on Thursdays as well. We donate £1 a bag for the foods we get from there out of our funding.

367. **c) To Consider instruction from NALC – Meetings after the 7th May 2021**

Current Government legislations states that face to face meeting must resume from the 7th May 2021. For the Parish Council this means the 4th May meeting can be via Zoom but then subsequent meetings will need to resume at The Old School. This legislation may change as we move forward and the Clerk will keep her eye out for any changes.

Picnic In The Park 4th July 2021

368. Since writing the report in the supporting documents, the Memorial Hall Committee have come back to the Clerk to advise we will not be able to use the Memorial Hall facilities in any way. The hall must remain shut until any repair or rebuild works have taken place. Due to how the insurance works the liability for any claims would fall upon the two trustees who would be personally liable. We would need generators, changing rooms, drinks facilities, toilets, lighting etc. Cllr. Allison said this would all need to be organised with no actual guarantee on being able to run the event. Cllr. Bryan said the cost of generators is high and felt its not feasible to run without the facilities of the hall. Cllr. Gelsthorpe asked if there was any update on when the hall would be able to resume. Mick Beazley advised no decisions would be made until the report came back from Pulse and went in front of the committee. At the moment the deeds for the building cannot be located. Cllr. Bryan said the 4th July event would be lovely to do and the public would be ready for it but without the use of the facilities it would be a nonsense to attempt it.

Cllr Wroughton asked if we could peruse the idea of a village get together i.e., a picnic on the fields without entertainment etc. Cllr. Lacey said we perhaps do need to do something. Cllr. Gelsthorpe said this would not have to be a Saturday it would probably be better for a Sunday. Cllr. Lacey asked about the fireworks? If this were the case it would have to be a Saturday and later for the fireworks to run. We would still need lighting and toilets and smaller generators. The Clerk asked would people take families up there for hours with nothing else going on so we would be showing fireworks to no-one. Cllr. Lacey said start it around 6pm, Cllr. Gelsthorpe said when we do the winter ones we can show them earlier. Cllr. Lacey said it could be a later event and the 4th July is not possible, Cllr. Bryan said it will all depend on the Memorial Hall. Cllr. Bryan said we could work towards an event at a later date dependant upon the results of the Pulse Survey. The Clerk suggested we could perhaps approach the school to hire their facilities to run the firework event. Cllr. Gelsthorpe said it may be nice to let people picnic and say it is on a Sunday from 3pm till 7pm and just provide porta loos. Cllr. Bryan asked who will clear the field at 7pm at night as they will not go home, how will we police that to move them off the field.

Cllr. Wilson said to defer this onto a later meeting to arrange an event on a later date. Cllr. Moore said that RBC are looking to move away from using fireworks and try to use lasers or decorative fireworks with no noise. Cllr. Wilson said there was a national movement to move away from fireworks completely due to impact on wildlife and animals.

Cllr. Wilson proposed we do not run Picnic In the Park and Cllr. Bryan seconded – all agreed sadly that it will not run.

It Was:

RESOLVED: "Picnic In the Park 2021 will not take place".

Village Ranger Inspections

369. There has been a further incident in the bus shelter opposite the Church on Fern Road of vomiting. The Ranger cleaned it all up and disinfected it.

Minutes of Meeting

Toddler area at the playing fields, there are signs of wear and tear on some of the ground surfaces inside the play area and at the entrance gates. The Ranger will monitor these as the weather improves. We may need to re soil the areas and add some turf.

Transport

370. Cllr. Greenwood advised he had nothing to report other than the 852 and 833 services were back running as an on-demand service. Cllr. Bryan said there have been a few more people using the Bingham bus probably due to the doctors not running in the village but patients either being sent to Bingham or Cotgrave.

Highways & Footpaths Defects/Issues

371. **a) Nottingham Road Traffic Calming System TRO 8309**
Cllr. Clarke advised the team are still working their way through the 14 objections raised to the proposed scheme.
372. **b) Footpath at the Rear of Hoe View Road – Request for Remainder of Pathway to be Stoned**
Cllr. Clarke advised the Countryside team were assessing the scheme to go into the 2021/22 programme of works with a view to completing the works ahead of the next winter weather.
373. Cllr. Lacey raised the problems with the perimeter of the Memorial Hall. Cllr Lacey felt it was not worth plugging the holes, the whole perimeter needs assessing and try to come up with a planting plan for what we need to do going forward. Where the new fencing was put in at Clarke Close end they are now climbing the fencing at the side of the metal fencing. The gate near the Mugga area is not being used. They are just pushing through the hedge and created a walkway at the side of the gate. Where the new metal fencing ends at the top end the fencing at the side of that is now completely broken down. Cllr. Beazley said there is 4mtrs of fencing missing at the top of the field and the post had been placed in the rubbish bin at the weekend. Cllr. Greenwood asked should we consider gates into the playpark at the locations that have been broken down. Cllr. Wilson advised that we cannot put a gate in at the bridlepath entrance as we do not have legal access across that route. A gate could be considered at the top end of the field so they can access from the footpath and the children can get through then to retrieve any footballs.
Action: A working group to be formed to walk the area and work out a plan – Cllr. Wilson, Cllr. Beazley and Cllr. Lacey agreed to form a working group and report back to the next meeting. Cllr. Beazley has a plan of the grounds to work off.
374. Cllr. Greenwood circulated a proposal to create a footpath down to the A46 by walking the verge. Since putting that proposal forward, Cllr. Greenwood has reviewed the area and would like to put a proposal forward to Russell Price and Richard Barlow to request permission for a permissive footpath inside the two fields from Nottingham Road to the A46. This would lead to the footpath sign that connects beyond the A46. Cllr. Greenwood will put a letter together to ask permission to access the field. Cllr. Clarke said a permissive footpath would not become a right of way unless applied for. It would remain the land of the landowner and purely a permissive path not a public right of way. Cllr. Clarke asked how you exit from the field onto the public highway? Cllr. Greenwood advised it was the south side of the field they would want permissive access for which leads onto the old A46 where the bungalow is.
Action: Cllr. Greenwood will put a letter together to be sent to the landowners.
375. Cllr. Greenwood reported an old sign on the side of the verge towards the A46 and he reported it to the Clerk. The Clerk had reported it to VIA and Cllr. Clarke said Laura Trussler was dealing with this.

Cllr. Greenwood reported the paved footpath beside Nottingham Road from the canal to the 'new' Creamery needed sweeping. There is broken glass and debris along this route. Cllr. Clarke asked if the Lengthsman could do it but Cllr. Greenwood felt the job was too big for this. Cllr. Clarke has noted it and will speak to VIA.

The Environment

376. Cllr. Bryan advised the new canal group at Kinoulton are moving ahead with access, they have 148 Facebook members now. The dredging has taken place between Hose and The Owthorpe Bridge, the centre reeds have been taken out which has improved the water flow, however, there are still leaks. Progress is coming on well.
377. Cllr. Gelsthorpe said the litter picking group were doing an excellent job. Cllr. Allison said the group have been given litter pickers from Streetwise and some from the Parish Council. Well done to the group.

Minutes of Meeting

Councillors Reports

378. Cllr. Wroughton wished to thank the Parish Council for their support of the School, Cllr. Clarke for his Donations, Cllr. Moore for the tablets and Russell Price who has donated, it is really appreciated.
379. Cllr. Wilson advised he had received an email from S. Carlton a Cropwell Bishop resident enquiring the application for a Stone Crushing Plant at Canalside. The reason for the enquiry was because the hole is still there and wanted to know why it had not yet been filled in. Cllr. Wilson has been through the minutes M.226 from 5.11.19 and M.344 4/2/20 where this was discussed and Cllr. Clarke was requested to query it. The copies of the minutes have been sent to S. Carlton which address his questions. Should some correspondence come through to Cllr. Clarke from S. Carlton this is what it is regarding.

Correspondence for Information

380. There is no folder for circulation during the COVID-19 Pandemic as this type of information is being e-mailed.

Date of Next Meeting

381. Tuesday 6th April 2021 at 7.00pm via Zoom.

There being no further business the meeting closed at 8.54pm

Chairman's Signature:	Date:
-----------------------	-------