

# Agenda 4<sup>th</sup> May 2021 Cropwell Bishop Parish Council APCM & Ordinary Meeting



Clerk: Mrs. J. Towndrow  
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Agenda Published: 29<sup>th</sup> April 2021

Dear Councillor

You are summoned to attend the **Annual Council Meeting on Tuesday 4th May 2021 at The Old School at 6.45pm** to transact the business specified below.

The Council **will meet immediately afterwards to hold the Ordinary Meeting** of the Council.

Members of the press and public are welcome to observe proceedings. Time will allowed for brief public participation.

LOGIN: Zoom Meeting ID: [91509553177](https://join.zoom.us/j/91509553177)

Please call the Clerk on 07798735757 if you are having trouble logging in.

Mrs J. Towndrow  
Clerk

## AGENDA

### Annual Parish Council Meeting

1. Election of Chairman and Vice Chairman and Receipt of their Declarations of Acceptance of Office.
2. To Receive & Approve Apologies for Absence.
3. Receipt of Declaration of Acceptance of Office and Register of Interest Forms for All Members.
4. Issue of Code of Conduct and Receipt of Signed Conduct Forms for All Members.
5. Chairman's Announcements.
6. Cheque Signatories (4) – To Approve Chairman & Vice Chairman and Two Other Members.
7. To Note Representation on Other Bodies and To Elect:
  - a) Parish Paths Warden
  - b) Press Officer
  - c) Newsletter Editors
  - d) Health & Safety Officer
  - e) Snow and Flood Warden
  - f) The Old School Licensees
  - g) Primary School Council Representatives
8. To Review Working Groups & Areas of Interest.
9. Asset Register: To Note as amended February 2021
10. To Fix Times & Dates of Meetings of the Council for the Ensuing Year.
11. To Note Policy Documents Available on Request: (Last Review Feb 2021)
  - a) Standing Orders
  - b) Financial Regulations
  - c) Risk Management
  - d) Asset Register

Close of ACM

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## AGENDA

### Ordinary Parish Council Meeting

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1. To Receive and Approve Apologies for Absence
2. Declarations of Interest & Confirmation of Agenda  
Parishioner's Question time & Police Reports
3. Minutes of the Previous Meeting – 6<sup>th</sup> April 2021
  - a) Accuracy
  - b) Progress
4. Planning Matters & Applications (plus any to hand)  
**RBC Grant Permission: 21/00357/VAR** – Variation of conditions 2, 11, 12, 14 and 15 from planning permission 19/00589/FUL to allow changes The Chestnuts (plot 2) including repositioning of garage, relocation of front door and changing in entrance to the manor house (Amended Description) – Manor House, 42 Fern Road, Cropwell Bishop NG12 3BU  
**RBC Grant Permission: 21/00754/FUL** – First Floor Extension Over Existing Garage with Solar Photovoltaic Panels – 15 Nottingham Road, Cropwell Bishop NG12 3BP  
**RBC New Application: 21/01144/FUL** – Proposed construction of detached garage in timber Clad blockwork with fibreglass flat roof – Long Hey 5 The Maltings, Cropwell Bishop NG12 3DA
5. Finance
  - a) Financial Statement for April 28<sup>th</sup> 2021.
  - b) Payments Made – for April 28<sup>th</sup> 2021 and Payments Awaiting for May 2021
  - c) Audit Commission Annual Return Year Ending 31<sup>st</sup> March 2021
    - (i) To Note Internal Auditors Report & Variance Explanation Letter
    - (ii) To Approve the Accounting & Annual Governance Statement 2020/21 & Authorise the Chairman to Sign
    - (iii) To Approve the Accounting Statement 2020/21 & Authorise the Chairman to Sign
6. Correspondence for Action
  - a) To Consider Great British Spring Clean 2021 28<sup>th</sup> May – 13<sup>th</sup> June
7. COVID-19
  - a) The Old School
  - b) Food Bank
  - c) To Consider Recommencement of Cropwell News
  - d) Update from the Entertainments Committee
  - e) To Consider Meetings After the 7<sup>th</sup> May 2021
8. To Consider Perimeter of Memorial Hall Playing Fields
9. To Consider Village Ranger Inspections
10. Transport
  - a) A Better Bus Service for Cropwell Bishop and Hollygate Estate
11. Highways & Footpaths Defects / Issues
  - a) Traffic Calming System – Update
  - b) Footpath at the Rear of Hoe View Road – Request for Remainder of Path Stoned
  - c) Request for Permissive Footpath – Nottingham Road
12. The Environment
  - a) Carbon Neutral Commitment Letter from RBC
13. Councillors Reports
14. Correspondence for Information
15. Date of Next Meeting – 1st June 2020 at 7pm Location The Old School (Unless advised otherwise by NALC on decision of Court Case)

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[Supporting documents](#)