

Cropwell Bishop Parish Council

Minutes of Annual Parish Council Meeting – 4th May 2021

6.45pm – Virtual Meeting via Zoom. A Recording Is Available on the Website

(The meeting started at 6.49pm and finished at 7.01pm)

Present: Cllrs. W. Allison, M. Beazley, C. Bryan, J. Gelsthorpe, J. Greenwood, J. Lacey, A. Wilson (Chairman) & Cllr. J. Wroughton

In Attendance: Mrs J. Towndrow (Clerk), Cllr. G. Moore R.B.C. Cllr. Clarke N.C.C. & 2 residents

Election of Chairman

1. Cllr. Gelsthorpe proposed Cllr. Wilson, seconded by Cllr. Bryan.
It was unanimously:
RESOLVED: "That Cllr. Wilson be duly elected as Chairman".
Cllr. Wilson accepted the position and signed the Declaration of Acceptance of Office

Election of Vice - Chairman

2. Cllr. Wilson proposed Cllr. Gelsthorpe, seconded by Cllr. Wroughton.
It was unanimously:
RESOLVED: "That Cllr. Gelsthorpe be duly elected as Vice-Chairman".
Cllr. Gelsthorpe accepted the position and signed the Declaration of Acceptance of Office
3. Cllr. Wilson asked for a vote that "All Documents requiring counter-signing can be signed at a later date away from the meeting due to COVID-19 and the meeting being held on Zoom". Cllr. Beazley proposed, seconded by Cllr. Bryan.
It was unanimously:
RESOLVED: "That all documents be returned to the Clerk following the meeting. The Clerk will ensure all the countersigning is completed.

Apologies Approved

4. Philip Storer has resigned as a Councillor with immediate effect.

Receipt of Declarations of Acceptance of Office & Register of Interest Forms

5. All members duly signed their Declaration of Acceptance Office forms witnessed and counter signed by the Clerk. All Register of Interest forms were completed, the Clerk to forward them to the Borough Monitoring Officer.

Chairman Announcements

6. There were no announcements from the Chairman.

Cheque Signatories

7. It was:
RESOLVED: "That Cllr's Wilson, Gelsthorpe, Bryan and Greenwood remain as current signatories."

To Note Representation on Other Bodies & To Nominate Areas of Responsibility

8. It was:
RESOLVED: "That the following members take up the positions of."

- Cllrs. Greenwood & Bryan – Parish Paths Warden
- Cllr. Wilson – Press Officer
- Cllr. Wilson – Newsletter Co-Editor
- Cllrs. Bryan & Wilson – Health and Safety Officers

Minutes of Meeting

- Cllrs. Bryan & Lacey – Snow and Flood Warden
- Cllrs. Gelsthorpe & Cllr. Beazley (when the course is available) – The Old School Licensees
- Cllrs. Wilson & Wroughton – Primary School Council Representatives

To Review Working Groups and Areas of Interest

9. Members indicated on the form provided, specific areas of interest in Council business and activities

To Fix Time & Dates of Meetings of the Council for the Ensuing Year

10. Members agreed to retain the current times and dates of the 1st Tuesday of every month starting at 7.00pm, with the exception of August whereby no meeting shall be held and the January meeting shall be held on the 2nd Tuesday of the month. The Annual Meeting of the Electorate to be held on 25th April 2022.

Asset Register

11. Members approved the listing equating to an estimated value of £732,044.50 (replacement value).

Policy Documents

12. It was noted that the following documents had recently been reviewed and were available on request:

- Standing Orders
- Financial Regulations
- Risk Management
- Asset Register

Close of ACM at 7.01pm

Chairman's Signature.....**Date**.....