

Minutes of Meeting
Cropwell Bishop Parish Council
Minutes of Meeting – 1st March 2022

7.00pm At the Old School

(The meeting started at 7.02pm and finished at 9.07pm)

Present: Cllrs. M. Beazley, J. Gelsthorpe, J. Greenwood, J. Lacey, I. McEachran, J. Wroughton & A. Wilson (Chairperson)

In Attendance: Cllr. G. Moore R.B.C, Cllr. N. Clarke N.C.C (from 7.30pm) & 3 Local Residents

Apologies Approved

365. Cllr. Bryan – Prior Meeting, Cllr. Allison – Isolating.

Declarations of Interest & Confirmation of Agenda

366. Cllr. Wroughton Agenda Item 5f.
The Agenda was confirmed.

367. Standing Orders were suspended at 7.05pm to allow the order of business to be amended to enable attendees To speak to the meeting.

Crime Figures

Cllr. Wilson read the crime figures:

23/1/22 – Criminal Damage – Nottingham Road Gate to field damaged and padlock cut overnight, field entered and crops damaged by unknown vehicle.

24/1/22 – Theft – Nottingham Road/Grain Store/Petrol Station/A46 – BT Cable stolen from ground over night

Parishioners' Question Time & Policing Report

Keith Herrington commented that he had seen some new trees planted around the village and asked if there were to be any more trees planted. R.B.C. are currently surveying old trees that are dying and replacing new trees.

368. Standing Orders reinstated at 7.07pm.

369. Cllr. Wilson asked the meeting if Agenda item 11b) could be moved up the Agenda and be heard after Progress – All agreed.

Minutes of the Previous Meeting

370. Cllr. Gelsthorpe proposed the minutes were a true record, Cllr. Lacey seconded all agreed.

It Was:

RESOLVED: "That the minutes of the Parish Council meeting held on 1st February 2022 were confirmed as a true record" and signed by the Chairperson.

Progress

371. **M.228 – 2/11/21 – Replacement Double Slide to Multi Play Unit Toddler Area**

COMPLETE: The slide has been replaced and the holes in the fibre fall on the big swing unit have been repaired.

372. **M.358 – 1/2/22 – Resurfacing Works to Top of Hoe View Road**

COMPLETE

To Consider Stilton Stumble Access Road

373. Keith Herrington read a statement to the Parish Council:

"The Stilton Stumble committee are grateful to the Parish Council for their support towards bringing back the

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Stilton Stumble event to Cropwell Bishop in October 2022.

Knowing that the field has suffered previous damage we offered to purchase rubber matting to alleviate this, however, this was deemed as not suitable, and we appreciate this would not be especially effective in severely wet weather.

The stone road is a proposal towards a long-term solution; albeit with a high price of £5,600, and we are very grateful to the Parish Council for offering financial support towards this cost.

However, the Stilton Stumble committee have concerns with regards to this. Would the Stilton Stumble (and in turn FOS and Scouts) be liable for any injury or damage that could be caused by the road, or be liable for its future maintenance? Would this investment also provide us with a guarantee of future use? We hope that you can understand these concerns, given this involved an investment in something we do not own.

We need to move forward with planning our event. To proceed with this year's race, we propose the aluminium trackway from Davis Trackway (or other), which should significantly reduce any impact to the field. The quote we have from Davis Trackway will cost our event £750, which has been reduced from £950 by offering Davis some publicity as a sponsor.

We hope we can gain approval to proceed based upon this proposal and wish to work closely with the Parish Council to get an acceptable course of action in place. We can then look to plan our event."

Cllr. Gelsthorpe noted this type of trackway is used at Belton Woods and it doesn't sink into the ground. Cllr. Lacey had looked at the spec and advised the Stilton Stumble committee to check one of their terms where it states the hirer is responsible for the loading and unloading equipment.

Cllr. Wroughton proposed we give permission for the event to proceed with the use of the Aluminium trackway, Cllr. Gelsthorpe seconded.

It Was Unanimously:

RESOLVED: "To allow the event to go ahead with the use of the trackway. Any damages to the field to be repaired by the Stilton Stumble committee".

Planning Matters & Applications

- 374. RBC Grant Permission 22/00117/FUL** Construction of single storey bays to front of dwelling – 7 Hoe Nook, Cropwell Bishop NG12 3AZ
NOTED

- 375. RBC New Application: 22/00041/FUL** – Single storey rear extension – 27A Colston Road, Cropwell Bishop NG12 3BJ
It Was Unanimously:
RESOLVED: "NO OBJECTION."

- 376. RBC New Application: 22/00327/FUL** – Single storey side extension; rear and side roof extensions; Application of render to front, side and rear; Alterations to fenestration – 178 Hoe View Road, Cropwell Bishop NG12 3DJ
It Was Unanimously:
RESOLVED: "NO OBJECTION."

- 377. RBC New Application: 22/00366/FUL** – Single storey side and rear extensions – 20 St. Giles Way, Cropwell Bishop NG12 3DW
It Was Unanimously:
RESOLVED: "NO OBJECTION."

- 378. Town & Country Planning Act 1990, Section 257 and Schedule 14 – Rushcliffe Borough Council and Cropwell Bishop No. 5 Public Diversion Order 2021** – Notice of Confirmation of Order.
NOTED

Finance

- 379. a) Financial Statement up to 24th February 2022**
It Was Unanimously:
RESOLVED: "To approve the financial statement."

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380. **b) Payments made up to 24th February 2022 and awaiting March 2022**

It Was Unanimously:

RESOLVED: "To approve all payments as reproduced on payments document 166".

381. **c) To Review the Asset Register**

Cllr. Wroughton asked re depreciating of the value of the CCTV Equipment at the Memorial Hall. Cllr. Moore said we should adopt an Asset Policy and review the values for the following year.

It Was Unanimously:

RESOLVED: "To approve the Asset Register."

382. **d) To Approve Internal Audit Arrangements for Year Ending 31st March 2022**

Cllr. Gelsthorpe proposed we use David Dixon as in previous years, Cllr. Wilson seconded.

It Was Unanimously:

RESOLVED: "To appoint David Dixon Accountancy Services to carry out the annual audit for financial Year End 31st March 2022".

383. **e) To Consider New Gas Meter/Boiler/Nest & Pump at The Old School**

The existing boiler is classed as a commercial boiler even though its size is only 30kw the size of a domestic. This means The Old School boiler isn't being serviced as our preferred supplier under new legislations can't service it as commercial but commercial companies won't do it because its only 30kw. Cllr. Lacey asked how old the boiler was, Cllr. Wilson informed him it was approx. 13 years old and was put in when the extension to the building was undertaken. Cllr. Wilson proposed we purchase a new meter, boiler, nest and pump from reserves, Cllr. McEachran seconded.

It Was Unanimously:

RESOLVED: "To purchase a new meter, boiler and accessories to the cost of £3,459.74 plus V.A.T".

384. **f) To Consider Community Grant Request from CKOB for Pogo Sticks/Console Games**

Cllr. McEachran proposed we pay a grant of £300 for the equipment, Cllr. Gelsthorpe seconded.

It was unanimously:

RESOLVED: "To pay a £300 grant to CKOB Club for Pogo Sticks/Console Games".

385. **f) To Consider New Swing Set for Memorial Hall Playing Fields from CIL Payment 1/Big Lottery Fund**

Three quotes for the equipment were presented to the Parish Council. Cllr. McEachran proposed we accept the Streetscape quote as it showed the best quality item with the best value for money, Cllr. Wilson seconded. It Was Unanimously:

RESOLVED: "To progress forward with the Streetscape Quote for £9,600 plus V.A.T".

Action: The Clerk is to apply for a Big Lottery Grant for the equipment. Cllr. Lacey proposed that should the bid to the Big Lottery be unsuccessful then the equipment can be purchased from CIL Payment 1, Cllr. Wroughton seconded.

It Was Unanimously:

RESOLVED: "To use CIL Payment 1 money if the Lottery Bid failed".

Correspondence for Action

386. **a) To Consider SLCC Request to Support Remote/Hybrid Meetings & Write to Secretary of State**

Cllr. Wilson proposed we don't get involved we are happy to hold meetings in person, Cllr. Greenwood seconded.

It Was Unanimously:

RESOLVED: "Not to write to the Secretary of State".

387. **b) To Consider the End of Covid Restrictions & Isolation – Covid Specific Statutory Sick Pay**

Cllr. Wroughton proposed no specific instructions need to be put in place, Cllr. Beazley seconded.

It Was Unanimously:

RESOLVED: "No action was required".

To Review & Adopt Policies

388. **a) Review Code of Conduct**

A working group of the Standards Committee have undertaken a review of the code at RBC in light of the LGA model code and a report is to be presented to the meeting at RBC on 21st February. Sanjit Sul will update Parishes in the summer if the proposals are accepted by Council at the July meeting.

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Cllr. Wilson proposed the Parish Council continue with the current Code of Conduct, Cllr. Gelsthorpe seconded all agreed.

b) To Review Complaints Procedure

Cllr. Gelsthorpe proposed accepting the changes to the Complaint Procedure, Cllr. Wilson Seconded, all agreed.

c) To Review Equality & Diversity Policy

Cllr. Wroughton proposed accepting the updates to the Equality & Diversity Policy, Cllr. Greenwood Seconded, all agreed.

d) To Adopt Grievance Procedure

Cllr. Lacey proposed we adopt the Grievance Procedure, Cllr. Greenwood seconded, all agreed.

e) To Adopt Dignity at Work Policy

Cllr. Gelsthorpe proposed we adopt the Dignity at Work Policy, Cllr. Lacey seconded, all agreed.

f) To Adopt Disciplinary Procedure

Cllr. Greenwood proposed we adopt the Disciplinary Procedure, Cllr. McEachran seconded, all agreed.

It Was Unanimously:

RESOLVED: "To accept review & adoption of above policies and procedures".

To Note Date of Annual Meeting of Electorate Change

389. **NOTED:** The date of the Annual Meeting of Electorate has now changed to Wednesday 27th April 2022 at 7.30pm. A poster will go out into the Notice Boards and be included in the Cropwell News March edition.

To Consider Staging for Open Air Celebration Event 9th July 2022

390. The Clerk has still not managed to source 2 curtain slider trailers for this event. The Clerk has contacted various event companies who hire out mobile stages and all are booked out for the 9th July. The Clerk has explored hiring a stage from various contractors on EBAY, the ones available for hire are not large enough and others are far too large and expensive. There is a possibility we could run this with one trailer.
Action: Cllr. Lacey to contact the haulage firm he had previously spoken to and see if we can still have one trailer from them.

To Progress Queens Platinum Jubilee – Lighting of the Beacon Thursday 2nd June 2022, Fireworks & Choir

391. Cllr. Wroughton advised that the school choir were rehearsing the song and were coming along well.
Action: Cllr. Wroughton to co-ordinate with the church and old village choir members to organise all rehearsing together.
The Clerk advised the fireworks had been booked and a poster had been put together by T. Jarrow. A PA system was still required to play "Diu Regnare" and "Majesty". Keith Herrington advised we may be able to use the Stilton Stumble PA for this.
Action: Clerk to write to Keith Herrington to request the loan of the PA equipment for the event.

Update on the Memorial Hall Building

392. Cllr. Lacey reported a tender is out for interim building works to enable part of the building to be used mainly the toilets and kitchen. They are still awaiting a 3rd builders quote.

Village Ranger Inspections

393. Some graffiti had been sprayed on the back of the Welcome to Cropwell Bishop Sign as you enter the village on Nottingham Road. Cllr. Wilson removed this for us as the Ranger was on Annual Leave.

The Old School

394. **a) Entertainments, Activities & User Update Report**

Cllr. Gelsthorpe reported the next event will be Three Men In A Boat which is a play on the 26th March. Ticket sales are slow at the moment so will have to see how this one goes.

Cllr. Gelsthorpe and Cllr. Lacey will be attending the Showcase for the next seasons Live & Local events on the 30th March at Epperstone Village Hall.

Cllr. Wroughton reported that the last two CKOB clubs were well attended. The rest was covered during the discussions for the Community Grant.

Transport

395. Cllr. Greenwood reported there had been lots of communications with N.C.C. regarding CT4N's withdrawal of the 33.33X service at the end of April, and the use of the S106 monies towards a replacement service. It is strongly felt this money should be used to enhance the village services and not be used to finance what the village already has. Cllr. Greenwood asked the Clerk to contact Cllr. Clarke to arrange a meeting with ourselves and N.C.C. Thanks to Cllr. Clarke, a 'Teams' meeting was held on the morning of the 1st March with Cllr. Clarke, Cllr. G. Moore, P. Mathieson N.C.C., G. Wood N.C.C, Cllrs. Beazley, Bryan, Greenwood & Lacey & the Parish Clerk.

P. Mathieson explained that N.C.C. intended to replace the 33/33X with a like for like service and in response the Parish Clerk and Cllr. G. Moore gave emotional feedback explaining that a like for like service would just not work and we would be in the same position a few months down the line. The service is far too long and user numbers will remain low whilst the service stays with a 55 min journey time to town. P. Mathieson said they were looking at reviewing the service in 12 months' time. Cllr. Greenwood suggested that the poor service needed to be reviewed now and not in 12 months' time. The meeting was very positive and P. Mathieson and G. Wood are going to look at Cllr. Greenwood's suggestions and come back to us in a couple of weeks to arrange another meeting to discuss the possible Cropwell Service in more detail.

Cllr. Clarke advised the meeting that the situation with transport had changed so much due to the Covid pandemic. Operators were stopping commercial services/going out of business. The S.106 money was originally intended for enhancing services but may be needed to keep a service running. Cllr. Clarke did take on board that an almost hour-long service won't be of use, and this will be looked at. In trying to provide a service for all communities it has ended up being a service that doesn't work for any.

Cllr. Greenwood expressed that the response from Gary Wood of N.C.C. felt like a breath of fresh air and we felt like we had been listened to in the meeting.

Cllr. Greenwood expressed that more discussion needs to be had with all relevant parties regarding the spend of the S.106 transport funding and all parties should be in agreement. It should not be just a decision taken by N.C.C.

Cllr. Clarke said it was important that some optimism had come from the meeting and the Parish Council thanked Cllr. Clarke again for organising the meeting and supporting the Parish Council.

Highways & Footpaths Defects/Issues

396. **a) Traffic Calming System Nottingham Road – Yellow Lines**

Enforcement officers have been present in the village and some tickets have been issued. Hopefully, this will make people more aware that they will be prosecuted if they just ignore them.

397. **b) Footpath at the Rear of Hoe View Road – Request for Remainder of Pathway to be Stoned**

Cllr. Clarke reported that Jane Baines of N.C.C. had been out to site and reported back that this stretch of pathway was not in a bad enough state to warrant stoning. The Parish Council objected to this and have asked Cllr. Clarke to go back to Jane Baines and request another visit where members of the Parish Council can also be present.

398. **c) To Consider Installation of Pedestrian Crossing – Nottingham Road at the Canal Point and Move Speed Sign**

Cllr. Clarke advised that highways officers said the area did not comply with the need for a light controlled crossing in this area. They have suggested we move the 30pmh on the north side and add some pedestrian signage. The Parish Council agreed with this and will assess the situation once the speed sign has been moved and the extra signage put in place. The installation of a mechanical speed sign will be on hold whilst the above mentioned changes have been monitored.

Cllr. Greenwood stated he felt that the proposed changes in speed limit for Stragglethorpe Road to 50mph should be extended along the Nottingham Road approaches to Cropwell Bishop.

399. **d) Community Speed Watch**

Pam Wregg advised that Langar Parish Council had been co-ordinating with the Police regarding using their kit. In the meantime, Pam and Cllr. Beazley are going to attempt to get a team together to monitor if road users are reducing speed on Cropwell Butler Road and Colston Road since the installation of the Speed Signs.

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Pam Wregg asked Cllr. Clarke if he could provide the statistics to the group from the speed checks done with the road wires carried out prior to Christmas 2021.

The Environment

400. The Parish Council thanked Cllr. Moore for his grant from the Community Fund towards extra-long litter pickers and Water Butts for the Old School.
401. Cllr. Lacey wished it to be considered that as part of the Great British Spring Clean, we consider tidying up and improving the area at the Bottom of Hoe View Road where we recently lost "Bob" one of the three trees in this area.

The wish is to replace the lost tree with something like a Rowan tree, tidy up the shrubbery to the rear of the area and plant up some bulbs.

Action: Clerk to contact Tom Petit to ask for Streetwise to go and tidy up the overgrown hedgerows and shrubbery at the back and ask if they will plant a tree in place of the fallen tree. Then advertise as part of the Great British Spring Clean for a team of volunteers to come and further enhance the area with planting of bulbs and cutting back existing foliage.

402. Cllr. Wilson asked to extend standing orders to 9.10pm
It Was Unanimously:
RESOLVED: "To extend standing orders to 9.10pm".

To Draw Competition Winners – January 2022 Edition Cropwell News

403. Cllr. Clarke made the draw for It's in The Quiz – Winner Elisabeth Blyth

Councillors Reports

404. Cllr. Lacey reported that Tony Jarrow had added a new tab on the Village Plan website for the Memorial Hall. This will be so the Memorial Hall can report to the village whilst they consider their own website being developed.
405. Cllr. Wilson reported he had received email correspondence asking for support to stop Green Laning. They wished Parish Councils to spread the word and write to the Government to raise awareness. Cllr. Wilson will circulate the report to all.
406. Cllr. Moore reported there had been a further boundary review but there were no changes for Cropwell Bishop and as such the Parish Council do not need to comment on the latest changes.

Correspondence for Information

407. There is no folder for circulation this information is being e-mailed.

Date of Next Meeting

408. 5th April 2022 at 7.00pm at The Old School

There being no further business the meeting closed at 9.07pm

Chairman's Signature:	Date:
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