

Minutes of Meeting
Cropwell Bishop Parish Council
Minutes of Meeting – 3rd February 2026

7.00pm At the Old School

(The meeting started at 7.05pm and finished at 9.05pm)

Present: Cllrs. W. Allison, C. Bryan, I McEachran, A. Wilson (Chair), P. Wregg, & R. Gudgin Once Co-Opted

In Attendance: Clerk, Cllr. N. Clarke N.C.C. & 2 Public Members

Apologies Approved

402. Cllr. Barlow – Will Join Late due to Work, Cllr. Beazley- Hospital, Cllr. Wroughton Previous Planned Meeting & Cllr. Birch - Work

Declarations of Interest & Confirmation of Agenda

403. Declarations of Non-Pecuniary Interest Cllrs. A. Wilson & P. Wregg & Cllr. Clarke - Agenda Item 10 - Memorial Hall.
The agenda was confirmed.
404. Standing Orders were suspended at 7.07pm to allow the order of business to be amended to enable attendees to speak to the meeting.

Parishioners' Question Time & Policing Report

No Questions.

Crime Figures

No Crime Figures to report.

405. Standing Orders reinstated at 7.08pm.

Minutes of the Previous Meeting

406. Cllr. Bryan proposed the minutes of the Parish Council Meeting on the 13th January 2026 were a true record, Cllr. McEachran seconded – all agreed
It Was Unanimously:
RESOLVED: "That the minutes of the Parish Council meeting held on 13th January 2026 were confirmed as a true record and signed by the Chairman".

Progress

407. **M.292 13/1/26 – Budget Requirements**
COMPLETE: The budget precept request has been submitted at 4.5% increase the precept being £117,831. As the reserve release of £1,800 was approved for the securing of the picnic benches at the playpark this is now **COMPLETE** the benches are now on concrete bases and grass seed has been planted around the bases.
408. **M.296 13/1/26 – Assertion 10 Software**
COMPLETE: Foxit Software has been purchased at a cost of £131.84.
409. **M.300 13/1/26 – Grit Bin for Simpson Drive Location**
The Clerk has spoken with Cllr. Clare of N.C.C. who advised that highways cannot put a grit bin in the location as the highway is not yet adopted. However, the Parish Council can purchase a blue grit bin and take on its responsibility with immediate effect. Cllr. Clarke has spoken with VIA East Midlands who advised a blue bin including its first fill with grit would be in the region of £150 plus V.A.T. Cllr. Clarke agreed to cover the initial costs for the bin from his divisional fund. Cllr. Bryan proposed we proceed with the purchase of the blue bin and agree to its upkeep going forward, Cllr. Wregg seconded – all agreed. The Council thanked Cllr. Clarke for his Divisional Fund contribution.
Action: Cllr. Bryan to get the "what 3 words" location for the bin so this can be sent to Cllr. Clarke.
It Was Unanimously:
RESOLVED: "To proceed with the purchase of a blue grit bin and to send Cllr. Clarke its location".

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410. Cllr. Wilson asked the meeting to approve bringing Agenda Item 9) Co-Option of Parish Councillor up the agenda to be considered next.
It Was Unanimously:
RESOLVED: "To bring Agenda Item 9 up to be heard next".

Co-Option of Parish Councillor Vacancy

411. There was one application from Mr. Reed Gudgin for the Vacancy. Mr. Gudgin had attended the last meeting to see how a meeting was ran. Mr. Gudgin was invited to speak to the Parish Council as to why he felt he could be a Councillor. Following the resume by Mr. Gudgin Cllr. McEachran proposed we Co-opt Mr. Gudgin to the Parish Council, Cllr. Bryan seconded – all agreed.
It Was Unanimously:
RESOLVED: "To Co-opt Reed Gudgin to the Council."

Cllr. Gudgin joined the table and signed his Declaration of Acceptance of Office and signed and agreed to the Code of Conduct. The Register of Members Interest was issued to Cllr. Gudgin to complete and return to the Clerk in due course.

Planning Matters & Applications

412. There were no planning applications.

Finance

413. **a) Financial Statement up to 29th January 2026**
It Was Unanimously:
RESOLVED: "To approve the financial statement & signed by Cllrs. Bryan & McEachran."
414. **b) Payments made January 2026 and Awaiting February 2026**
It Was Unanimously:
RESOLVED: "To approve all payments as reproduced on payments document 211 & signed by Cllrs. Bryan & McEachran".
415. **d) To Approve the Internal Audit Arrangements for Year Ending 31st March 2026**
Cllr. Wilson proposed we use Dixon Accountancy & Taxation Services who are independent of the Parish Council, Cllr. Wregg seconded.
It Was Unanimously:
RESOLVED: "To appoint David Dixon Accountancy Services to carry out the annual internal audit for financial Year End 31st March 2026".

Correspondence for Action

416. **a) To Consider Attendance to the RSVCSG 29th April at Rushcliffe Arena**
Attending will be Cllr. P. Wregg.
417. **b) To Consider Attendance to the Annual Town & Parish Forum on Thursday 26th March at Rushcliffe Arena**
Attending will be the Clerk & Cllrs. Bryan, Wilson & Wregg.

To Review & Adopt Policies

418. **a) Standing Orders**
No Change to Standing Orders
Cllr. McEachran proposed the Parish Council continue with the Standing orders as they are, Bryan seconded - all agreed.
It Was Unanimously:
RESOLVED: "To continue with the current Standing Orders & Signed by the Chairman".
- b) Financial Regulations**
No Change
Cllr. Allison proposed the Parish Council continue with the original Financial Regulations as they stand, Cllr. Wregg seconded - all agreed.
It Was Unanimously:
RESOLVED: "To continue with the current Financial Regulations & signed by the Chairman".

c) Risk Management

Cllr. Wilson proposed to accept the Risk Management as put forward, Cllr. Allison Seconded - all agreed.

It Was Unanimously

RESOLVED: "To continue with the current Risk Management & Signed by the Chairman, Clerk to Produce Risk register"

d) Internal Controls Policy

No Change

Cllr. McEachran proposed the Parish Council continue with the Internal Controls Policy as they stand, Cllr.

Bryan seconded - all agreed.

It Was Unanimously:

RESOLVED: "To continue with the current Internal Controls Policy and all sections were signed by the Chairman".

d) Investment of Funds Policy

No Change

Cllr. McEachran proposed the Parish Council continue with the Investment of Funds Policy as they stand, Cllr.

Wregg seconded - all agreed.

It Was Unanimously:

RESOLVED: "To continue with the current Investment of Funds Policy".

f) To adopt COSHH Policy

Cllr. McEachran proposed the Parish Council adopt the COSHH Policy, Cllr. Wilson seconded – all agreed.

It Was Unanimously:

RESOLVED: "To adopt the COSHH Policy".

Picnic In The Park

419. The Parish Council discussed Picnic In The Park and the viability of running the event due to ever increasing costs and time to put the event on. Various options were discussed regarding not doing fireworks, increasing ticket costs, changing PA.

Cllr. McEachran proposed we increase the ticket price to £7.50 per adult and under 12's £1 per ticket and leave the format this year as per previous years to see how it works, Cllr. Gudgin seconded – all agreed.

It Was Unanimously:

RESOLVED: "Run Picnic In The Park with the usual format for this year and amend the tickets prices to £7.50 per adult and under 12's £1".

The Memorial Hall

420. **a) Update on The Memorial Hall**

A report was put to the meeting from the Memorial Hall (copy attached at the end of minutes).

Cllr. Bryan thanked Cllr. Wregg for all the hard work, dedication and time she puts into the Memorial Hall.

421. **b) The Launch Field**

A report was put to the meeting from the Memorial Hall (Copy attached to the end of minutes)

Cllr. Wregg reported good attendance continues. Cllr. Gudgin has secured some sponsorship for a new kit.

Village Ranger/Lengthsman Inspections

422. The Ranger/Lengthsman has been busy this month working on the new COSHH data sheets etc., alongside the Clerk. No problems to report in other areas.

The Old School

423. **a) Entertainments, Activities & User Update**

Downton Abbey The Grand Finale was well attended and the bar did well. Future Cinemas are The Roses in February and Choral in March. There will be a live music event with The Shanty Folk in April.

424. **b) CKOB Club Update**

The last couple of CKOB Clubs have been well attended with around 50 kids per session. All well behaved and no problems.

Transport

425. John Greenwood has produced a new timetable and route information for the revised bus service for the village following the removal of the evening and Sunday service. The Parish Council would like to thank John Greenwood for his continued support of the Parish Council regarding the bus services and his time and effort in producing the timetable schedules.

Cllr. Clarke advised that the transport teams have all now transferred to working under the East Midland Mayor and N.C.C. no longer have any transport responsibility.

Highways & Footpaths Defects/Issues

426. **a) Road Surface Top of Hoe View Road Car Park Area.**
COMPLETEL Report from N.C.C, Highways as follows: -
“I can now confirm that repair works were ordered for 9 large potholes at the Top of Hoe View Road. These works were completed on the 21st January. The repairs addressed all of the surface defects within the adopted highway that met VIA East Midlands investigation levels for such action.”
427. Cllr. Clarke has raised the issue of the sunken carriageway opposite the Church on Fern Road with Via East Midlands. The carriageway has once again collapsed following the recent works carried out by Seven Trent. Cllr. Clarke will follow this through.
428. Cllr. Clarke advised that in the near future Rookery Corner in Cropwell Butler will be closed for a few days whilst work is undertaken on the new culvert. Advance warning will be given.
429. **c) Speed Watch.**
Cllr. Wregg reported a speed watch session had taken place on Colston Road on 29th January. It was very quiet with only 3 cars caught speeding of which none were over 40mph. A future speed watch will take place on Nottingham Road.

The Environment/Biodiversity

430. **a) Update on Tree Warden**
On Wednesday 28th January, The Parish Clerk, Cllr. P. Wregg and Gill Mckinnon (the new volunteer tree warden) met with Sandrina Finocchio-Daniels- Ecology and Biodiversity Assistant for R.B.C. at The Old School. In this meeting the role of Tree Warden and its expectation was discussed. There are future funding opportunities which can be applied for under the tree warden scheme for the parish council and other community groups for new trees and planting schemes.

From the side show and discussions, it was agreed that the first role of the Tree Warden would be to put together a list of trees and areas within the village which can be kept for an ongoing monitoring system. This work will obviously take some time to put together, and we hope that the role can expand further in the future where we can involve other groups such as the school, scouts etc.

Gill will also be attending the Tree Council Midland Regional Forum at Sutton Bonnington Hall on Saturday 21st March on behalf of the parish council.

The clerk put forward a statement be added to the Website and on the Parish Council Facebook page and be included in the next Cropwell News.

Cllr. Bryan proposed we publish the statement, Cllr Allison seconded – All Agreed.

It Was Unanimously:

RESOLVED: “To add the statement to the website/Facebook & Village Plan pages and be published in the March Cropwell News”.

431. Cllr. Bryan advised the tree causing a problem for Fireworks at the Memorial Hall is too big for the Grantham Canal to do the works. It needs reporting to the Canal and River Trust and Cllr. Bryan will pass the contact details onto the Clerk to progress forward.
432. Cllr. Bryan reported the tree at the back of Simpson Drive which has fallen onto that land from the Seven Trent Sewage plant is still there. Cllr. Clarke advised he will re-visit this with N.C.C.

Councillors Reports

- 433. Cllr. Wilson advised interviews took place on Thursday 29th January for the Caretaker position and Dave Smith has been offered the position and will start on 9th February and shadow Adam for a week. Adam has agreed to show Dave the set up for ad hoc events for the interim period.
- 434. Cllr. Wilson thanked Tony Jarrow for all the hard work put into the historical publication on Cropwell Bishop Village Streets on the Village Plan as a PDF for all to read. It is a fabulous and valuable piece of work. Tony Jarrow spoke a bit about the piece and its possible potential for being published as a book in the future. Jonathon Good had 5 copies printed in a book and had presented Tony Jarrow with a copy. The clerk will see about adding the publication to the Parish Council website.
- 435. Cllr. Wregg asked if there were any issues the council wanted her to take to the RSVCSG meeting – there was nothing specific this time.
- 436. Cllr. Wregg put forward some suggestions for speakers for the Annual Meeting of the Electorate. The Clerk will agenda this for the next meeting. Suggestions were, police matters/Grantham Canal Society and RDA Riding School.
- 437. Cllr. Bryan reported Grantham Canal Society had been carrying out scrub works between locks 9 & 10.
- 438. Cllr. Bryan Noticed the regular dumping of general rubbish at the slip road down to canal, some of which thrown into wet bed, currently inaccessible. W3words location = ribs.pianists.logged
- 439. Cllr. Clarke reported that N.C.C. are looking into improvements that could be made at the Lime Kiln crossroads junction to improve safety.

Correspondence for Information

- 440. There is no folder for circulation any information has been circulated via email through the month.

Date of Next Meeting

- 441. 3rd March 2026 Parish Council Meeting 7.00pm at The Old School

There being no further business the meeting closed at 8.20pm

Chairman's Signature:	Date:
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Minutes of Meeting

10a Update on the Memorial Hall

New Chairman

In January our Chairman Shahid Mian resigned as a Trustee as he no longer had the time to dedicate to the Memorial Hall due to his work commitments.

We are very grateful to Shahid for his knowledge and experience, which helped lay the foundations for progressing the new build project. Shahid will be very welcome to return in the future should his circumstances change.

New Treasurer

Our Treasurer David Hemming, has requested to stand down due to ill health. We are pleased to confirm that Jacques Lacey has been appointed as the New Treasurer.

The Committee has also proposed Jacques as the new Chairman, and he has accepted the role.

We would like to thank David for stepping into the Treasurers position in 2024 and for providing valuable support and guidance during an important time for the Committee.

New Village Hall

The pre planning application is expected to be submitted to Rushcliffe Borough Council planners within the next few days.

Glass recycling

Rushcliffe Borough Council has withdrawn the glass recycling facility and removed the recycling bins from the Memorial Hall Car Park.

10b. The Launch Field Report

Attendance on a Saturday morning remains consistent, despite the miserable January weather.

Report prepared 29th January 2026

Pam Wregg (Secretary) on behalf of the Memorial Hall Committee