

Dear Sir/Madam,

Agenda Item 4

Reference Number: 26/00666/VAR

Applicant: Heasledens Ltd

Development: Variation of condition 1 (Plans) 21/02885/REM for amended tile over brick gable detail

Location: Land To The Rear Of 1 Nottingham Road Cropwell Bishop Nottinghamshire



Rushcliffe
Borough Council

Your views as Town Council/Parish Council/Parish Meeting are requested on the above proposals. If you wish to comment on this application, please submit your observations online as soon as possible, but no later than 20 May 2026.

Email:
customerservices
@rushcliffe.gov.uk

Telephone:
0115 981 9911

www.rushcliffe.gov.uk

To make comments on the proposals, please go to <https://planningonline.rushcliffe.gov.uk/online-applications/> and log in using your consultee details. If you are registered as a consultee, details of the application will be available in your in-tray. Alternatively, you can enter the application reference number in the search facility to view the plans and documents associated with the application, and can submit your observations through the comments tab.

When submitting your comments online, please indicate clearly whether you object, do not object/support or have no comment for or against.

The Case Officer for this application is Mr Jeff Hall, who can be contacted on extension 228.

Andrew Cullen
Planning Manager - Development

Postal address
Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



Dear Sir/Madam,

Reference Number: 26/00676/FUL

Applicant: Oliver Melliard

Development: Erection of 2 additional units and associated Parking

Location: Canalside Industrial Park Kinoulton Road Cropwell Bishop Nottinghamshire



Rushcliffe
Borough Council

Your views as Town Council/Parish Council/Parish Meeting are requested on the above proposals. If you wish to comment on this application, please submit your observations online as soon as possible, but no later than 9 May 2026.

Email:
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@rushcliffe.gov.uk

Telephone:
0115 981 9911

www.rushcliffe.gov.uk

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Andrew Cullen

Planning Manager - Development

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Rushcliffe Borough
Council
Rushcliffe Arena
Rugby Road
West Bridgford
Nottingham
NG2 7YG



Financial Statement April 2026

Balance Brought F/wd.	122,181.10	Payments	10,666.49
Bookings	740.00		
Sat. Café March	80.00		
Sat. Café April	45.00		
Allotment Rent	1,500.00		
VAT Repay Qtr. 4	6,849.79		
Precepts Inst. 1	58,915.50		
CCLA Interest	516.00		
C/News Ads	281.85		
Shantyfolk Tickets	417.47		
Shantyfolk Bar	367.14		
Shantyfolk Raffle	75.00		
Cinema Choral Tickets	274.49		
Cinema Choral Bar	142.16		
Cinema Choral Raffle	41.00	In Hand	181,760.01
BALANCE	192,426.50		192,426.50

Bank Reconciliation

Current A/C 30/4/26	83,966.69	
CCLA A/C 31/3/26	97,922.22	181,888.91
Less O/S Payments	278.90	181,860.01
Plus Cash In Transit	0.00	181,860.01
Plus Cash In Hand	150.00	181,760.01

In Hand 181,860.01

Restricted Funds

Parish Plan Reserves	442.40
M. Allan Bequest	619.73
CIL	7,849.12
Old School Roof	16,440.00
Sliding Doors	1,900.00
TOTAL	27,251.25



Accounts



Payment and transfers



Search transactions



Approvals



Payees



Reports & Statements



Products and Services



Cheques



Settings



WARNING! Scammers are posing as us. Never tell ANYONE the codes from your security token or app - if you're asked for these or asked to download software onto your device - it's a scam!

Delays to payments to Europe on 1 May 2026. Due to the Labour Day bank holiday in Europe, payments to Europe that are expected to arrive on 1 May 2026 will arrive on 5 May 2026.

Accounts

Shortcuts

→ Save a new payee

→ Make a UK payment

→ View statements and reports

→ Make an international payment

→ Transfer money between my accounts

Accounts

Your balance as of 30/04/2026 at 09:45

All accounts(1)

Current(1)

Savings(0)

Loans(0)

Account nickname

Sort code

Account number

Account type

Balance

CROPWELL BIS
HOP PARISH C
OUNCIL

[REDACTED]

[REDACTED]

CHARITY AND
COMMUNITY
BANK
ACCOUNT

£ 83,966.69

⋮ Actions

Statement of Account

CROPWELL BISHOP PARISH COUNCIL
The Old School, Fern Road
Cropwell Bishop
Nottingham
NG12 3BU

5 April 2026

Account name: **CROPWELL BISHOP PARISH COUNCIL**
Account number: **[REDACTED]**
Statement period: **28/02/2026 to 31/03/2026**

Account summary

Total valuation as at 31 March 2026 **£97,922.22**
Total valuation as at last statement at 28 February 2026 **£97,640.37**

Holdings as at 31 March 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector [REDACTED]	97,922.2200	£1.00	£97,922.22
Total value			£97,922.22

Transactions for the period from 28 February 2026 to 31 March 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
03/03/2026	Income Reinvestment	281.8500	£1.0000	£281.85

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

**Payments Made April 2026
and Awaiting May
2026**

Reference Page 214

Agenda Item 5b)

Payments Made April Since Last Meeting

Supplier Details	Payment Date	Chq or Ref No.	Item/Details	Net	VAT	Total
Salaries	1.4.26	B1-B3	March Wages	£3,120.65	£0.00	£3,120.65
HMRC Cumbernauld	1.4.26	B4	Tax & NI Period 12 2025/26	£1,073.50	£0.00	£1,073.50
M. Kendall	1.4.26	B5	Saturday Café March Expenses	£25.00	£0.00	£25.00
N.C.C. Pension Fund	1.4.26	B6	JT & NCC March Pension	£766.46	£0.00	£766.46
Strictly Tables & Chairs	2.4.26	B7	10 new tables - budget item reserves	£1,904.50	£380.90	£2,285.40
Tom Barlow & Sons	7.4.26	B7	Allotment Field Rent	£1,500.00	£0.00	£1,500.00
RCAN	8.4.26	B8	Annual Membership	£95.00	£19.00	£114.00
J. Towndrow	10.4.26	B7	Bar Stock	£10.75	£2.15	£12.90
Microsoft	10.4.26	C3	Office 365	£10.08	£2.02	£12.10
G. Mckinnon	13.4.26	B11	Midlands Tree Warden Conf. Mileage	£17.10	£0.00	£17.10
S. Breen	13.4.26	B12	Entertainments Raffle Prizes	£19.51	£2.51	£22.02
S. Gregory	13.4.26	B13	Bar Stock	£33.25	£6.65	£39.90
Everflow	16.4.26	B14	Water Rates 8/5/26 - 7/6/26	£95.82	£0.00	£95.82
ESPO	16.4.26	B16	Gas 28/2/26 - 31/3/26	£119.49	£5.97	£125.46
British Telecom	20.4.26	B17	Phone & Internet	£49.83	£9.97	£59.80
R.B.C.	20.4.26	B18	Street Cleanse Qtr. 1	£57.20	£11.44	£68.64
T Jarrow	20.4.26	B19	Parish Plan Web Host/Domain/SSL	£48.00	£9.60	£57.60
Filmbank Media	20.4.26	B20	The Choral Licence Fee	£89.00	£17.80	£106.80
Amazon	20.4.26	C5	The Choral DVD	£8.32	£1.67	£9.99
J. Towndrow	21.4.26	B21	Annual Mobile Phone Allowance	£120.00	£0.00	£120.00
A. Daley	21.4.26	B22	Annual Car Allowance	£250.00	£0.00	£250.00
M. Kendall	28.4.26	B23	Saturday Café April Expenses	£27.38	£0.00	£27.38
D.A. Dixon	29.4.26	B24	Internal Audit 2025/26	£170.00	£0.00	£170.00
ENGIE	29.4.26	B25	Electric 1/3/26 - 31/3/26	£242.92	£12.15	£255.07
Co-Op Bank	10.4.26	C7	Credit Card Handling Fee	£2.00	£0.00	£2.00
				£9,855.76	£481.83	£10,337.59

Payment Awaiting May 2026

Morrisons	10.4.26	C1	Bar Stock	£143.68	£28.02	£171.70
ANNA	10.4.26	C2	Qtr 3 error & Qtr 4 2025/6 VAT Filing	£4.50	£0.90	£5.40
Krystal	13.4.26	C4	Web Hosting Fee - PC Website	£7.00	£1.40	£8.40
Morrisons	21.4.26	C6	Bar Stock	£78.43	£14.97	£93.40
				£233.61	£45.29	£278.90
			TOTAL PAYMENTS	£10,089.37	£527.12	£10,616.49

PETTY CASH REPORTS APRIL 2026

Petty Cash - Clerk

	Inc.	Exp	Bal
Balance Brought Forward			£0.59
Bacs Credit B15	£50.00		£50.59
Refreshments		£5.70	£44.89
End Balance			£44.89

Petty Cash - Ranger/Lengthsman

	Inc.	Exp	Bal
Balance Brought Forward			£33.57
Fuel		£8.01	£25.56
Fuel		£7.01	£18.55
End Balance			£18.55

Petty Cash - Caretaker

	Inc.	Exp	Bal
Balance Brought Forward			£4.18
End Balance			£4.18

Annual Governance and Accountability Return 2025/26 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £15 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** must be completed by the authority's internal auditor.
 - **Sections 1 and 2** must be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2026**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2026** Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2026
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2025/26

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Return **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities **must** publish the following information on the authority website/webpage:

Before 1 July 2026 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2025/26** approved and signed, page 4
- **Section 2 - Accounting Statements 2025/26** approved and signed, page 5

Not later than 30 September 2026 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2025/26

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2026
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor **must** be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- Additional costs may be incurred if additional audit work is required.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	N/A	N/A
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at 31 March 2026 been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	N/A	N/A
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.	N/A	N/A

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2025/26

NT0049 Cropwell Bishop Parish Council

ENTER PUBLIC WEBSITE ADDRESS <https://cropwellbishop-pc.gov.uk>

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

DD/MM/YYYY

27/04/2026 28/04/2026

ENTER NAME OF INTERNAL AUDITOR

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date

28/04/2026

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

NT0049 Cropwell Bishop Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

05/05/2026

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLISHED ADDRESS <https://cropwellbishop-pc.gov.uk> PAGE ADDRESS

Section 2 – Accounting Statements 2025/26 for

NT0049 Cropwell Bishop Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	126,330	124,440	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	112,850	116,698	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	28,280	26,433	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	56,716	60,657	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	19,293	19,293	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	67,011	65,158	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	124,440	122,463	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	124,440	122,463	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1,429,044	1,429,044	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	189,223	179,018	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

A Townsend

Date 28/04/2026

I confirm that these Accounting Statements were approved by this authority on this date:

05/05/2026

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

NT0049 Cropwell Bishop Parish Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

Application request for a grant from Cropwell Bishop Parish Council

Complete relevant boxes

Name of Organisation	Tony Jarrow
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Date of this application	15 th April 2026
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Name, address, telephone & e-mail details of contact person <i>(this person should sign the application)</i>	4 Barratt Close Cropwell Bishop Nottingham NG12 3GH [Redacted] [Redacted] [Redacted]
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Project name	“Street Stories of Cropwell Bishop” Book Publication
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Provide a brief description of the project and its purpose
(continue on separate sheet if necessary)

I have prepared for publication, a 344page, A4 size, hardback-book in full-colour on the history of Cropwell Bishop places and people.
It consists of 42 stories based on all of the streets in Cropwell Bishop.
In compiling the book, I sought the help of anyone with information or photos for inclusion. Over 50 people are acknowledged for their help.
As well as providing a detailed history of the village, it also provides a visual record of the village in the 2020s, with photos of every home in the village.

How will the project benefit the residents of Cropwell Bishop

Even though Cropwell Bishop has, overall, a very stable population with many people living the majority of their lives here, most are aware of only a little of its history. I want to publish a book that is detailed, accurate, but also accessible to all – including those who would not normally turn to a printed book. I have tried to write the Stories in an easy, entertaining style. A resident might start with the Story of their street but then, hopefully, be encouraged to turn to others. The abundance of old photographs, diagrams and modern photos are there to help with this.
Most Stories have already been published on the website I maintain (CropwellBishopPlan.co.uk) and online access does have its advantages. However, I have come to the conclusion that most people would prefer a printed version for the following reasons;

- A book is easier to scan, search, browse, and read than a small digital reader such as a phone.
- A book does not come with online distractions.
- Photos and diagrams are easier to view in the printed version.
- Most important of all, a printed book will exist in the long term; the online version is only available as long as I am.

I believe that as residents become more aware of village history, they will come to appreciate that it was people – their efforts and inventiveness – that helped their village prosper. My hope is that this will encourage them to see themselves as part of the continuing Story of Cropwell Bishop, and so, our shared sense of community will be strengthened.

Name of contact details of the group's treasurer (if different from the person completing this form)

Tony Jarrow (as above)

Is the grant to pay for
(tick box)

Running cost

Repairs

New provision
YES

Over what period will the funding be of benefit e.g. grass cutting (two weeks), annual maintenance to boiler (1 year), provision of new kitchen (20 years)

For decades to come.

Provide breakdown of project cost
(provide copies of quotes obtained or invoices paid)

My initial plan was to have 50 copies printed (being uncertain of demand). This would cost £1,327, (with the Hertfordshire company, 'Printed Easy') making the cost per copy £26.54. I hoped the possibility of funding would enable me to sell copies at a more affordable/attractive price of £20.

However, my new plan is to have 100 copies of the book printed for £2,194, making the cost per copy £21.94. Whilst funding would, ostensibly, allow books to be sold at an even lower price than £20, I still plan to sell them for £20 each.

My reasoning is; if the initial batch of books sells out, there is likely to be demand for another print run. However, if I have used all my outside funding in support of the first batch, I would have to increase the book price to about £27, and this will affect demand.

However, by selling them at £20 each, I would generate some saving with each copy that sells.

Then, when I come place a repeat order, there should still be money to enable me to offer the book for £20 once again.

Should I need to place any further orders after this, I would probably have to increase the £20 price a little.

Nevertheless, it is not my intention to ask for any further funding from the Parish Council.

My plan does entail financial risk for me, being based on the hope that every single copy that is printed copy is sold. Nevertheless, it is my desire make this book available to villagers even though it will cost me some investment.

Give details of project funding	Enter figures below
Total cost of project	£2,194
Your own funding	£1,444
Funding from others (provide details)	£250 from CB Creamery
Funding requested from PC	£500

You must also include a copy of your last end of year accounts showing income and expenditure related to the project and cash or invested balances held by the group. In applying for a grant your organisation agrees to supply details in the future about the grant aided project.

Signed..... *A. M. Jarrow* by applicant

This application form should be submitted to:

Cropwell Bishop Parish Council, The Old School, Fern Road, Cropwell Bishop, Nottingham, NG12 3BU



Telephone 0115 9894656

Application request for a grant from Cropwell Bishop Parish Council

Complete relevant boxes

Name of Organisation	WILLIAM PEARSON INMAN
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Date of this application	16 APRIL 2026
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Name, address, telephone & e-mail details of contact person (this person should sign the application)	5 BARRATT CLOSE CROPWELL BISHOP NOTTINGHAMSHIRE NG12 3GH  
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Project name	INTERNATIONAL TRIATHLON SUPPORT
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Provide a brief description of the project and it's purpose (continue on separate sheet if necessary):

This project is to support my progression as a full-time elite triathlete as I enter the early stages of the LA 2028 Olympic selection cycle. Now competing at Under 23 elite level and representing South Africa through descent, I have recently achieved significant success, becoming the Under 23 Elite Double South African Triathlon Champion in March 2026, despite being the youngest athlete in the field.

The purpose of this funding request is to help cover the substantial costs associated with competing internationally, including travel across Europe, Africa, and potentially Asia, as well as essential equipment, insurance, and injury prevention support.

This support will enable me to maximise competitive opportunities, continue my development at the highest level, and pursue my long-term goal of Olympic qualification

How will the project benefit the residents of Cropwell Bishop

I have been part of the Cropwell Bishop community since the age of 5, attending the local primary school and growing up within the village. My journey from grassroots participation to becoming an elite international triathlete provides a powerful and relatable example for young people in the community. I have recently progressed from outside the top 1000 in the World Triathlon rankings to 391, as well as achieving 11th in the continental rankings and 4th in South Africa, which demonstrates what can be achieved through dedication, resilience, and consistent effort.

This project will benefit residents by offering a positive role model, particularly for younger members of the village, showing that success is not limited to early achievement but can be built over time through perseverance and commitment. My story highlights the importance of maintaining a healthy lifestyle, setting long-term goals, and balancing education with sport. As I compete internationally, I will also represent my roots in Cropwell Bishop, bringing a sense of pride to the community and demonstrating that talent developed within the village can reach a global stage.

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Name of contact details of the group's treasurer (if different from the person completing this form)
As above

Is the grant to pay for (tick box)	<input checked="" type="checkbox"/> Running cost	<input type="checkbox"/> Repairs	<input type="checkbox"/> New provision
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Over what period will the funding be of benefit e.g. grass cutting (two weeks), annual maintenance to boiler (1 year), provision of new kitchen (20 years)

12 months of racing support

Provide breakdown of project cost
(provide copies of quotes obtained or invoices paid)

The costs associated with competing as a full-time elite triathlete at international level are significant, particularly as much of the competition schedule is self-funded.
The main areas of expenditure include:

- **International Travel:** Flights to competitions across Europe, Africa, and potentially Asia throughout the season.
- **Accommodation:** Accommodation costs during training camps and race events.
- **Race Entry Fees:** Entry costs for elite-level triathlon events.
- **Equipment:** Ongoing investment in essential race equipment, including wetsuits, bikes, running shoes, and maintenance of high-performance gear.
- **Insurance:** Travel and specialist sports insurance required for international competition.
- **Health and Injury Prevention:** Physiotherapy, recovery support, and strength and conditioning resources to maintain performance and reduce injury risk.

These combined costs represent a substantial financial commitment, and any support received will directly contribute to enabling continued participation at this level and supporting his progression within the sport.

Using the next race that we fund as an example of this year's costs:

Mauritius (June 14th 2026)
Return Flight: £865.00
Hotel Accommodation: £1004.00
Food: £250.00
Race Entry: £70.00

General Costs expected this year outside of travelling to races internationally:
TriSuit: £200.00 x 1
Wetsuit: £650.00 x 1
Helmet: £190.00 x 1
Running Trainers: £200 per pair
Cycle Shoes: £200.00 per pair

Goggles: £50.00 per pair
Bike Box: £500.00 x 1
Physio: £500 (one per month).
Coaching £1200

Give details of project funding	Enter figures below
Total cost of project	£11,700 (2026 season)
Your own funding	£11,700!!
Funding from others (provide details)	None
Funding requested from PC	£500 if possible?

You must also include a copy of your last end-of-year accounts showing income and expenditure related to the project and cash or invested balances held by the group. In applying for a grant, your organisation agrees to supply details in the future about the grant-aided project.

Signed *[Signature]* by applicant

This application form should be submitted to:
Cropwell Bishop Parish Council, The Old School, Fern Road, Cropwell Bishop, Nottingham,
NG12 3BU
Telephone 0115 9894656



Cropwell Bishop Parish Council

Adopted February 2025 Reviewed May 2026

Minute Reference:
Next Review Date February 2027

Investment of Funds Policy

Statement

The Council accepts its responsibility for risk management, appropriate to its scale and operations, and taking account of best practice as embodied in 'Governance and Accountability for Local Councils, a Practitioner's Guide (England) - March 2014'.

Introduction

The Council acknowledges the importance of prudently investing any temporary surplus funds held on behalf of the community.

This Strategy complies with the revised requirements set out in the Department for Communities and Local Government's Guidance on Local Government Investments and Chartered Institute of Public Finance and Accountancy's Treasury Management in Public Services: Code of Practice and Cross Sectoral Guidance Notes and takes account of the Section 15(1)(a) of the Local Government Act 2003 and best practice from the National Association of Local Councils and CIPFA.

Investment Objectives

In accordance with Section 15(1) of the 2003 Act, the Council will have regard to:

- (a) such guidance as the Secretary of State may issue, and
- (b) to such other guidance as the Secretary of State may by regulations specify.

Specifically, the latest guidance from the Department for Communities and Local Government is given in their publication "Guidance on Local Government Investments" dated March 2018. The Clerk has a copy of this document and it should be considered an integral part of this strategy.

The guidance defines a prudent investment policy as having two objectives: achieving first of all **security** (protecting the capital sum from loss) and then **liquidity** (keeping the money readily available for expenditure when needed). The generation of investment income is distinct from these prudential objectives and is accordingly not a matter for the guidance. However, that does not mean that authorities are recommended to ignore such potential revenues. Once proper levels of security and liquidity are determined, it will then be reasonable to consider what **yield** can be obtained consistent with those priorities. This widely recognised investment policy is sometimes more informally and memorably expressed as follows:

Security - Liquidity -Yield ...in that order!

The Department for Communities and Local Government maintains that borrowing of monies purely to invest, or to lend and make a return, is unlawful and this Council will not engage in such activity.

Specified Investments

Specified Investments are those offering high security and high liquidity, made in sterling and with a maturity of no more than one year. Such short-term investments made with the UK Government or a local authority will automatically be Specified Investments. For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, Cropwell Bishop Parish Council will use deposits with banks, building societies, local authorities or other public authorities.

Non-Specified Investments

These investments have greater potential risk – examples include investment in the money market, stocks and shares. Given the unpredictability and uncertainties surrounding such investments, this Council will not use this type of investment.

Liquidity of Investments

The Responsible Finance Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity. This will be kept permanently under review.

Investment in Practice

At present, the Council has invested all surplus funds with UK Bank the Co-op Bank, the Council considers it prudent to continue this strategy of using only the major UK banks. However, the Council also recognises that there is a risk (however small) that there could be circumstances when a bank is allowed by the Government to fail. If this were to happen depositors would have their deposits secured by the Financial Services Compensation Scheme (FSCS) up to a maximum of £120,000. The Scheme includes Town and Parish Councils. In view of this, the Council might consider opening accounts with other banks and financial institutions in order to reduce deposits in any one bank to £85,000. There is extra work and inconvenience in putting such a step into operation and the Council will weigh this against the risk of not doing it.

Review

This strategy will be reviewed each year.

Chairmans Signature _____ Date _____

CMBH Chairman's Monthly report April 2026

NEW BUILDING PROGRESS & FUNDRAISING

- We still await comment from RBC on the Pre Application to Planning for the New Build in readiness for a Full Planning Application to follow.
- A fundraising event to be held in the Old School on Sat May 9th with live band Belt & Braces, bar and food.
- CBMH have taken the opportunity to arrange an event to fill the gap left by the P in the P cancellation. It will be held on the afternoon of Sat July 18th and work is progressing to book all relevant elements. A notice has already been published with just the basic information and further notices will be posted as we progress with arrangements and are able to confirm bookings.
- Other fundraising events are in the pipeline including resident Heather Timmins who is proposing to do an "in the house" marathon by executing "steps" to equal 261km over 21 days starting on 27th Apr. She will be donating all her raised monies to the New Build. Our thanks go out to Heather for this major effort and all her continued help and support over the years.

GENERAL:

- The purchase of the x3 new infra-red heaters has taken place as they were on offer for a short period and we now have to arrange for their installation.
- We will be keeping an eye on the in-filled section of ground by the top entrance as the spoil that was tipped is predominantly clay but hopefully the grass will eventually grow through and reinforce the flatter area.
- A couple of rabbit hole scrapings were filled in recently on the Playing Field and so we need to keep an eye out for any further issues.
- On Sat 25th the Young Farmers held their annual charity Tractor Run through starting at Smalley's Yard and running past the Memorial Hall. Pam Wregg cleverly set up a food and beverage stall for the many onlookers who came to watch the spectacle of old and new machines driving down Nottingham Road to turn onto Kinoulton Road and then off into the Vale.
- Another successful annual event by the BUCS (universities cycle event) took place on Sunday 26th with almost 200 competitors over a 10mile distance time trial. They set off from the junction of Kinoulton Rd and Colston Rd and finished adjacent to the allotments on Cropwell Rd (Fern Hill). CBMH were able to provide food and refreshments via the Hall Kitchen as well as general convenience facilities. Well done again to Pam Wregg for organising.
- CBMH is always looking for volunteers to assist in events to help with setting up, taking down, serving from the Hall Kitchen or just marshalling in general.

PETANQUE

- New players have joined this year, which is really good news, and in general the whole social side of this activity seems to be working well with a good set of people. The half time break for drinks and snacks, provided by the Hall Kitchen on both Wednesdays and Saturdays, works perfectly.

J J Lacey 28/04/2026

Agenda Item 13 a)

Tree Warden Report

I attended the annual Midlands Tree Warden Forum at Sutton Bonnington on 21st March. This was a good opportunity to meet other tree wardens and to hear about what they are doing in their various areas. We also got to hear about various large scale tree planting projects as well as some research projects that PhD students at Nottingham Uni are doing. The day included a walk in Diamond Woods, a nearby woodland which was planted from scratch to celebrate the late Queen's diamond jubilee.

I also attended a 'Bats in Trees' webinar last week. This was a very interesting presentation aimed at learning how to identify if a particular tree has bats roosting in it, or the potential for that to happen. This was one of a number of webinar sessions that appear to be regularly offered to the tree wardens, and which are organised by the Tree Council, who seem to be very active in their support of us. I'm booked to attend a tree identification training day at Rushcliffe Country Park in June.

The main task that I plan to undertake over the coming months is to log as many of the trees in the village as I can. This will obviously take some time and has been slow to start as I've been waiting for the trees to start leafing up, to make identification easier. This is obviously now happening, so I've just started collecting data. The data recorded will include; position (marked on a map), species, size (girth), value to nature (e.g. birds nesting, decay sites, possible bat roosts), possible historical significance (e.g. churchyard trees, trees that perhaps signify the last of an old orchard etc). For this latter point I hope to connect with the village heritage group at some point.

Finally, following the mention in the village magazine, I was contacted by another resident who has offered their services to help me with the tree warden role. This person is an ecologist by profession and would obviously be a huge help! I have suggested that they might like to become a tree warden in their own right (rather than just someone that helps me) because it would give them access to the webinars etc that I mentioned above. The coordinator at Rushcliffe BC (Sandrina Finocchio-Daniels) has told me that they are happy to have more than one tree warden in an area, subject to the Parish Council being happy to appoint and support a second warden. Could the PC please confirm whether they would be happy to do this in principle?

Gill McKinnon

23rd April 2026

Agenda Item 8b)

The Cropwell Bishop Memorial Hall

(b) The Launch Field update

On Saturday 25th April, by special arrangement, football training at The Launch Field began earlier than usual, starting at 9:30am. The session was timed to finish in good time for the children and their families to enjoy the tractor parade along Nottingham Road, making for a lively and well-attended morning in the village.

The Launch Field continues to be a thriving event , and organisers have recently designed a new poster to promote the regular Saturday morning training sessions, to encourage new children as the older children move on. This has now been shared across local social media, helping to spread the word and encourage even more young players to get involved.

Pam Wregg (Secretary)

29th April 2026

Agenda Item 9 – Ranger Lengthsman Report

During April the Ranger/Lengthsman has been out and weed sprayed the whole village. Grass cutting has been done twice and will be continued throughout May.

There has been more drug activity reported at the playpark with empty drug packages being left under the zip wire and in the area of the swings in the bottom corner. The Ranger will keep a check on this area.

Grass cutting, weed spraying, safety surface clearing has been undertaken at the playpark this is an ongoing job throughout the summer months keeping weeds etc at bay.

The annual RoSPA Safety Inspection is due in May.